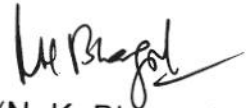


GOVERNMENT OF INDIA
MINISTRY OF HEALTH AND FAMILY WELFARE

Public Notice on draft Recruitment Rules for the post of "**Medical Record Officer**" in Lady Harding Medical College and associated Hospital, New Delhi.

In compliance with DoPT's OM. No. AB-14017/61/2008-Estt.(RR) dated 13.10.15, the draft Recruitment Rules for post of "**Medical Record Officer**" in Lady Harding Medical College and associated Hospital, New Delhi is annexed.

The stakeholders, interested in making any objections/comments or suggestions on the draft Recruitment Rules may do so in writing, within a period of 30 days from the date of publication of draft Recruitment Rules to Section Officer (MH-II), Room No.405A, Directorate General of Health Services, Nirman Bhawan, Maulana Azad Road, New Delhi-110108 or at e-mail address: medicalhospital61@gmail.com.



(N. K. Bhagat)
Director (Hospital)
Tele fax No. 23061521

New Delhi
Dated:

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GOVERNMENT OF INDIA
MINISTRY OF HEALTH AND FAMILY WELFARE
Notification

New Delhi, the....., 2019.

G.S.R.(E) ...- In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Lady Hardinge Medical College and Smt. S. K. Hospital, New Delhi (Medical Records Officer), Recruitment Rules 1995 , except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Medical Records Officer in the Lady Hardinge Medical College and Smt. Sucheta Kriplani Hospital, New Delhi, namely:-

1. Short title and commencement. - (1) These rules may be called the Lady Hardinge Medical College and Smt. Sucheta Kriplani Hospital, New Delhi , Medical Records Officer (Group-B post), Recruitment Rules, 2019.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Number of post, classification and level in pay matrix. - The number of the said post, its classification and the level in the pay matrix attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

3. Method of recruitment, age-limit, qualifications, etc. - The method of recruitment, age-limit, qualifications and other matters relating to the said post shall be as specified in columns (5) to (13) of the said Schedule.

4. Disqualification. - No person, -

(a) who has entered into or contracted a marriage with a person having a spouse living ;
or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. Power to relax. - Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.

6. Saving. - Nothing in these rules shall affect reservations, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Ex-Servicemen and other special categories of person in accordance with the orders issued by the Central Government from time to time in this regard.

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SCHEDULE

Name of post	Number of post	Classification	Level in the Pay Matrix.	Whether selection post or non-selection post
(1)	(2)	(3)	(4)	(5)
Medical Record Officer.	1* (2019) *Subject to variation dependent on workload.	General Central Service, Group 'B', Non Gazetted, Non Ministerial	Level-6 (35400-112400)	Selection.

Age-limit for direct recruits	Educational and other qualifications required for direct recruits
(6)	(7)
Not applicable	Not applicable

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any	Method of recruitment, whether by direct recruitment or by promotion or by deputation /absorption and percentage of the vacancies to be filled by various methods
(8)	(9)	(10)
Not applicable.	Two years for promotes	Promotion failing which by deputation(including short term contract)

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In case of recruitment by promotion or deputation or absorption, level in the pay matrix from which promotion or deputation or absorption to be made,	If a Departmental Promotion Committee exists, what is its composition .	Circumstances in which Union Public Services Commission is to be consulted in making recruitment.
(11)	(12)	(13)
<p>Promotion from Medical Records Technician in Lady Hardinge Medical College with 10 years regular service in Level-4 in the pay matrix and successfully completion of one year training for Medical Records Officer post as conducted by Central Bureau of Health Intelligence , Directorate General of Health Services or from any other recognized Institution.</p> <p>Note 1:- The Departmental Officers in the feeder category who are in direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>Note 2: The Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation / Department of the Central Government shall ordinarily not exceed three years.</p> <p>Note 3: The maximum age-limit for appointment by deputation shall be not exceeding 56 years as on</p>	<p>Department promotion Committee(for considering promotion) consisting of :</p> <ol style="list-style-type: none">1.Vice Principal , Lady Hardinge Medical College -Chairman ;2. Assistant Director General (ME), Directorate General of Health Services -Member;3. Deputy Director in-charge of Medical Education department in Directorate General of Health Services -Member;4. Deputy Director Administration, Lady Hardinge Medical College -Member.	<p>Not applicable.</p>

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the closing date of receipt of applications.		
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[A.11018/1/2001-RR]

(G.P. Samanta)
Under Secretary to the Government of India.