

No. A.12014/7/2017- Estt.III
Government of India
Ministry of Health & Family Welfare
Department of Health & Family Welfare

Nirman Bhawan, New Delhi

Dated 10/03/2021

22/07

Vacancy Circular

It is proposed to fill up one vacant post of Manager (Grade-II) in Pay Level-6 (Rs. 35400-112400) of the Pay Matrix in the Departmental Canteen of the Ministry of Health & Family Welfare on deputation basis from the officers of the Central Government:

- i. holding analogous posts on a regular basis; or
- ii. Cash Clerk/Store Clerk/Manager Gr-III with atleast five years' service in Pay Level-3 (Rs. 21700- 69100) of the Pay Matrix.

Note: The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.

2. It is requested to forward the applications of interested & eligible officers in the attached proforma through proper channel so as to reach Sh. Amit Kumar, Under Secretary(Admin), Department of Health & Family Welfare within 60 (sixty) days from the date of publication of this circular in the Employment News. While forwarding the applications, it may please be ensured that the particulars of the candidates are verified. The applications must be forwarded alongwith the following documents:-

- (i) Original/ attested photocopies of the APARs for the last 5 years;
- (ii) Vigilance clearance certificate.

(iii) Integrity certificate.

(iv) No Major/Minor penalty certificate for last 10 years.

3. Application received without aforesaid documents or after prescribed date, shall be rejected.

Encl.: Proforma of application.

Amit Kumar
(Amit Kumar)

Under Secretary to the Government of India

Tel.(011)23061323

To

1. All Ministries/ Department of Government of India (as per standard list).