

No. A-60011/01/2017-ME/Trg.  
Government of India  
Ministry of Health and Family Welfare  
(Department of Health and Family Welfare)  
Training Division

Nirman Bhawan, New Delhi-110011  
Dated: 23<sup>rd</sup> June, 2017

**NOTIFICATION**

This Ministry is examining a proposal for amendment to the Recruitment Rules for the existing post of Caretaker in All India Institute of Hygiene and Public Health (AIHH&PH), Kolkata. In this regard, draft Recruitment Rules have been prepared and approved by the Competent Authority.

2. Before taking up the proposal for amendment to the Recruitment Rules with the DoP&T, UPSC and other agencies for finalizing the Recruitment Rules, comments, if any are invited from all stakeholders in the matter within a period of thirty days from the date of notification in the website of the Ministry of Health and Family Welfare. The objections/suggestions received from the stakeholders within the specified period shall be considered by the Ministry as per rules/requirement.

3. The comments may be furnished to the undersigned in Room No. 414-A, D Wing, Nirman Bhawan, New Delhi-110011 and the soft copy may be sent to [pk.pal62@nic.in](mailto:pk.pal62@nic.in).

(Pradip Kumar Pal)  
Under Secretary to the Govt. of India  
Tel: 011-23063019

Government of India  
Ministry of Health and Family Welfare  
(Department of Health)

NOTIFICATION

New Delhi Dated.....

G.S.R. -In exercise of the powers conferred by the proviso to article 309 of the constitution, the President hereby makes the following rules regulating the method of recruitment to the posts of **Caretaker** in the All India Institute of Hygiene and Public Health, 110, Chittaranjan Avenue, Kolkata-700073 namely.

1. **Short title and commencement-** (1) These rules may be called the All India Institute of Hygiene and Public Health, 110, Chittaranjan Avenue, Kolkata-700073 (**Caretaker**) Recruitment Rules, 2017.  
(2) They shall come into force on the date of their publication in the official Gazette.
2. **Application.**-These rules shall apply to the posts as specified in column (1) of the schedule annexed to these rules.
3. **Number, classification and scale of Pay-** The number of posts, their classification and Scales of Pay attached thereto shall be as specified in columns (2) to (4) of the said Schedule.
4. **Method of Recruitment, age-limit, qualifications etc.:-** The method of recruitment to the said post, age-limit qualifications and other matters relating to the said post shall be as specified in columns (5) to (1) 3 of Schedule aforesaid.

Provided that the upper age limit prescribed for direct recruits may be relaxed in the case of the scheduled caste, scheduled tribes and other special categories of persons in accordance with the orders of the Central Government issued from time to time.

5. **Disqualifications-** No person:-
  - (i) Who has entered in to or contracted a marriage any person having a spouse<sup>3</sup> living, or
  - (j) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:

Provided that the central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

6. **Power to relax:** - Where the central Government is of the opinion that it is necessary or expedient so to do it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.
7. **Saving:** - **Nothing** in these rules shall affect reservations, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Ex-Servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

RECRUITMENT RULES FOR THE POST OF CARETAKER  
ALL INDIA INSTITUTE OF HYGIENE AND PUBLIC HEALTH,  
110, CHITTARANJAN AVENUE,  
KOLKATA-700073

Name of Post	Number of Post	Classification	LEVEL in the Pay MATRIX	Whether Selection post or Non-Selection post	Age limit for direct recruitment	Educational and other qualifications required for direct recruits
1 Caretaker	2 3 (Three)* (2015) *Subject to variation dependent on workload	3 General Central Services, Group 'C', Non-Gazetted, Non-Ministerial	4 LEVEL:- 2 (Two) in the Pay MATRIX	5 Not Applicable	6 Between 18 and 25 years of age (relaxable for departmental candidates up to 40 years.)  Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J & K State, Lahaul & Spiti district and Pangri Sub Division of Chamba district of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep).	7 Higher Secondary/10+2 or equivalent qualification from a recognized Board with one-year experience as Caretaker of Building and Supervision of work of Multi Tasking Staff or equivalent staffs. An ex-serviceman is preferred.  Note: 1. Qualifications are relaxable at the discretion of the Staff Selection Commission or Competent Authority for reasons to be recorded in writing in the case of candidates otherwise well qualified. Note: 2. The qualification(s) regarding experience is/are relaxable at the discretion of the Staff Selection Commission or Competent Authority, for reasons to be recorded in writing in the case of candidates belonging to Scheduled Castes or Scheduled Tribes if at any stage of selection the Staff Selection Commission or Competent Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.



Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotes.	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	In case of recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made.	If a Departmental Promotion Committee exists what is its composition.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
8	9	10	11	12	13
Not Applicable	Two years	By direct recruitment	Not Applicable	Selection Committee for the selection for the post of Caretaker:- 1. Additional Director, All India Institute of Hygiene and Public Health, Kolkata- Chairman. 2. Professor/CMO (NMSG) - Member 3. One Senior Group "A" Officer belonging to SC/ST -Member. 4. Administrative Officer, AIIPH&PH, Kolkata- Member	Not Applicable

File No. ....

Under Secretary to the Government of India

