

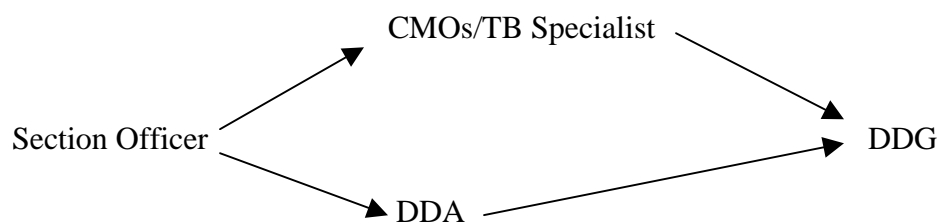
Central TB Division
Directorate General of Health Services

RIGHT TO INFORMATION ACT, 2005

Sanctioned Strength of TB Section :

1. Section Officer	-	Shri S. C. Khatri Tel. No. 24648499 (Res.)
2. Assistant - 4	-	Mrs. Anita Kapoor Shri Anil Kumar Gupta
3. UDC - 2	-	Shri Dharamvir Singh
4. Computer - 2	-	Shri Suresh Chand Sharma, SA Mrs. Pankaj Chadda, SA
5. LDC - 4	-	Shri Atul Kumar Mishra
6. Daftry - 1	-
7. Peon -1	-	Shri Dharampal

Channel of submission



Functions of the Central TB Division

1. All matters relating to Implementation of National TB Control Programme in the country.
2. Preparation of proposals for policy formulation for National TB Control Programme.
3. Preparation of Technical and Operational Guidelines for the Revised National TB Control Programme (RNTCP).
4. Formulation of budget proposals for the Programme.

5. Preparation of Annual Action Plan for the Programme.
6. Formulation of proposals for Five Year Plan in respect of TB Programme.
7. Release of funds as grants-in-aids to State TB Societies.
8. Monitoring utilization of funds by the State TB Societies.
9. Getting the accounts of the Programme audited and replies to the audit paras.
10. Formulation of District and State TB Society Guidelines.
11. Re-conciliation of expenditure with Pay and Accounts Office and CCA Office.
12. Release of funds for activities at Central Level.
13. Procurement of Anti TB Drugs and equipments for RNTCP.
14. Evolving and finalization of specifications of Anti TB Drugs and equipments.
15. Working out of requirement of Anti TB Drugs and equipments.
16. Obtaining approval of the Technical Committee to the Technical Specifications and requirement.
17. Hiring of services of an independent Procurement Agency.
18. Obtaining approval of Department of Health and IFD to the draft bidding Documents submitted by Procurement Agency.
19. Representing Department of Health on the Tender Evaluation Committee.
20. Obtaining approval of the Purchase Advisory Committee on the evaluation reports submitted by Procurement Agency.
21. Release of funds to the Procurement Agency for procurement.
22. Adjustment of advances given to the Procurement Agencies.
23. Monitoring of supply of drugs by the manufacturers.
24. Issue of Release Orders to Government Medical Store Depots for supply of drugs to DTCs.
25. Issue of Release Orders to GMSDs for supply of X-Ray Film Rolls to DTCs.
26. Monitoring stock position of the GMSDs.
27. Quality monitoring of anti-TB drugs through testing of anti TB drugs at field level.
28. Establishment/development of State Drugs Stores.
29. Preparation of Guidelines for District TB Centre.
30. Evolving of Training Modules for TB professionals at various levels.
31. Preparation of guidelines on infrastructure and functioning of State TB Demonstration Centres.
32. Arranging of training for TB personnel.
33. Matters relating to TB-HIV Coordination.
34. Operational Research relating to various aspects of RNTCP.
35. Formulation of WHO Biennium Action Plan and implementation thereof.
36. Replies to Parliament Questions relating to TB Programme.
37. Replies to References in regard to Parliamentary Standing Committee and Parliamentary Consultative Committee
38. Material for Annual Report of the Ministry.
39. Preparation of material for the President's Address to the Joint Session of Parliament and the Finance Minister's Budget Speech.
40. Fixing of annual physical targets for States.
41. Monitoring of performance of the Programme under 20 Point Programme.

42. Analysis of Quarterly Performance Reports of Districts and sending necessary feedback to Districts and State Health Authorities.
43. Involvement of Medical Colleges, NGOs, Private Practitioners and Public Health Sectors in the RNTCP and evolving of Guidelines in this regard.
44. Coordination with International Funding Agencies.
45. Matters relating to SAARC TB Centre, IUATLD and other international forums working for TB Control.
46. Reimbursement of expenditure from the Funding Agencies.
47. All administrative matters in regard to National Tuberculosis Institute, Bangalore.
48. Coordination and interaction with LRS Institute of TB and Respiratory Disease, Tuberculosis Research Centre and Tuberculosis Association of India in regard to technical aspects of TB Control such as training, research, etc.
49. Formulation of IEC strategy & guidelines and providing guidance of State/District TB Societies for IEC activities for mass awareness.
50. Replies to miscellaneous references from Bureau of Planning and Co-ordination Section.
51. Replies to the references from MPs, other VIPs and the public in regard to National TB Control Programme.