



F. No. 1/ 8/2012-IR
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

North Block, New Delhi
Dated: 11th September, 2012

Office Memorandum

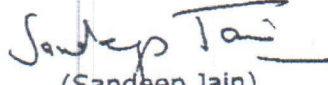
Sub: Suo motu disclosure on official tours of Ministers and other officials.

Sub-Section (2) of Section 4 of the RTI Act, 2005 requires every public authority to take steps in accordance with the requirements of clause (b) of sub-section (1) to provide as much information *suo motu* to the public at regular intervals through various means of communications, including internet, so that the public have minimum resort to use the Act to obtain information.

2. It has been brought to the notice of this Department that public authorities are receiving RTI applications frequently asking for details of the official tours undertaken by Ministers and other officials of the Ministries/Departments concerned. In compliance with the provisions of Section 4 of the RTI Act, 2005, it is advised that Public Authorities may proactively disclose the details of foreign and domestic official tours undertaken by Minister(s) and officials of the rank of Joint Secretary to the Government of India and above and Heads of Departments, since 1st January, 2012. The disclosures may be updated once every quarter starting from 1st July, 2012.

3. Information to be disclosed proactively may contain nature of the official tour, places visited, the period, number of people included in the official delegation and total cost of such travel undertaken. Exemptions under Section 8 of the RTI Act, 2005 may be taken in view while disclosing the information. These advisory would not apply to security and intelligence organisations under the second schedule of the RTI Act, 2005 and CVOs of public authorities.

4. Contents of this OM may be brought to the notice of all concerned.


(Sandeep Jain)
Deputy Secretary
Tele: 23092755

1. All the Ministries / Departments of the Government of India
2. Union Public Service Commission/Lok Sabha Sectt./Rajya Sabha Secretariat/ Cabinet Secretariat/ Central Vigilance Commission/ President's Secretariat/ Vice-President's Secretariat/ Prime Minister's Office/ Planning Commission/Election Commission.
3. Central Information Commission.
4. Staff Selection Commission, CGO Complex, New Delhi
5. Office of the Comptroller & Auditor General of India, 10, Bahadur Shah Zafar Marg, New Delhi.
6. All officers/Desks/Sections, of DOP&T, Department of Pension & Pensioners Welfare and Department of Administrative Reforms and Public Grievances.

Copy to: Chief Secretaries of all the States/UTs.

TOUR PROGRAMME OF SHRI B.P. SHARMA
SECRETARY, DEPARTMENT OF HEALTH & FAMILY WELFARE
GOVERNMENT OF INDIA


Saturday, May 09, 2015

1900 Hrs	Departure – Delhi	By Air India
2105 Hrs	Arrival-Mumbai	(AI – 624)

Monday, May 11, 2015

2100 Hrs	Departure-Mumbai	By Air India
2310 Hrs	Arrival-Delhi	(AI - 605)

Purpose : 57th Convocation of the International Institute for
Population Sciences (IIPS), Mumbai


(Induprasad K.)
Private Secretary
February 08, 2015

Distribution: As per standard list

TOUR PROGRAMME OF SHRI B.P. SHARMA
SECRETARY, DEPARTMENT OF HEALTH & FAMILY WELFARE
GOVERNMENT OF INDIA

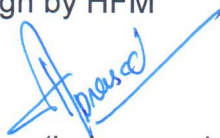
Monday, February 09, 2015

0740 Hrs	Departure – Delhi	By Jet Airways
0845 Hrs	Arrival-Jaipur	(9W-2249)

Same day

1705 Hrs	Departure-Jaipur	By Jet Airways
1805 Hrs	Arrival-Delhi	(9W-2416)

Purpose : Launch of National Deworming Campaign by HFM


(Induprasad K.)
Private Secretary
February 06, 2015

Distribution: As per standard list

TOUR PROGRAMME OF SHRI B.P. SHARMA
SECRETARY, DEPARTMENT OF HEALTH & FAMILY WELFARE
GOVERNMENT OF INDIA

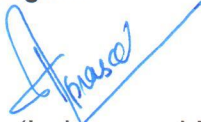
Sunday, February 08, 2015

0740 Hrs	Departure – Delhi	By Train
1105 Hrs	Arrival-Chandigarh	(Shatabdi Express)

Same day

1823 Hrs	Departure-Chandigarh	By Train
2155 Hrs	Arrival-Delhi	(Shatabdi Express)

Purpose : Institute Body Meeting of PGIMER, Chandigarh


(Induprasad K.)
Private Secretary
February 06, 2015

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