

GOVERNMENT OF INDIA  
MINISTRY OF HEALTH AND FAMILY WELFARE

Public Notice on draft Recruitment Rules for the posts of Cashier in Central Institute of Psychiatry, Ranchi.

In compliance of DoPT's OM No. AB.14017/61/2008-Estt.(RR) dated 13.10.2015, the draft Recruitment Rules for the posts of Cashier in Central Institute of Psychiatry, Ranchi is annexed.

The stakeholders interested in making any objections/comments or suggestions on the draft Recruitment Rules may do so in writing, within a period of 30 days from the date of publication of draft Recruitment Rules to Sh. Ajaya Kumar KP, Under Secretary, Ministry of Health and Family Welfare, Room No. 521-A, Nirman Bhawan, Maulana Azad Road, New Delhi – 110108 or e-mail address: [ajaya59@gmail.com](mailto:ajaya59@gmail.com).

(Ajaya Kumar KP)  
Under Secretary to the Govt. of India  
Tele: 011-23061342

New Delhi

Dated:

S. No.	As per Schedule	Provisions in proposed draft RRs	Remarks.
1.	Name of post	Cashier	This is newly created post vide MoHFW letter No. A.11013/1/2008-PH-I dated 0303.2014.
2.	No. of posts	1* (Subject to variation dependent on work load)	One post was created vide MoHFW letter No. A.11013/1/2008-PH-I dated 0303.2014.
3.	Classification	General Central Service Group 'C', Non-Gazetted, Non-Ministerial	As per the Checklist of the post at the time of creation the post has been classified in Group 'C'. And the post in Level 4 i.e. Rs. 2400/- GP has been classified in Group C as per DOPT guidelines.
4.	Scale of Pay (Now Pay in the Pay Matrix)	Level 4 of the Pay Matrix (Rs. 25500)	The post has been created in Level 4 i.e. Rs. 2400/- vide MoHFW letter No. A.11013/1/2008-PH-I dated 03.03.2014 and accordingly replaced as per 7th pay commission recommendation and CCS (RP) Rules.
5.	Whether selection post or non-selection post	Non Selection	As per DOPT guidelines vide AB.14017/13/2013-Estt.(RR) dated 31.03.2015, if the promotion is within similar group i.e. from Group C to Group C, the method will be Non-selection.
6.	Age limit for direct recruits	Not applicable	This section is not applicable because the post is to be filled up by promotion basis.
7.	Educational and other qualification required for direct recruits.	Not Applicable	This section is not applicable because the post is to be filled up by promotion basis.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable	This section is not applicable because the post is to be filled up by promotion on seniority cum fitness basis within same group of posts.
9.	Period of probation,	No Probation	As per DOPT guidelines vide

S. No.	As per Schedule	Provisions in proposed draft RRs	Remarks.
	if any.		AB.14017/13/2013-Estt.(RR) dated 31.03.2015, if the promotion is within similar group i.e. from Group C to Group C, there will be no probation.
10.	Method of recruitment: Whether by direct recruitment or by promotion or by deputation or by absorption and the percentage of the vacancies to be filled by various methods	100% by Promotion.	The post is to be fill up by promotional basis as proposed by CIP, Ranchi.
11.	In case of recruitment by promotion/deputation/absorption from which promotion/deputation/absorption to be made	Amongst the Lower Division Clerk with a minimum of 8 years service in the grade.	The feeder cadre is Lower Division Clerk. There are 16 post of LDC at CIP, Ranchi.
12.	If a Departmental Promotion Committee exists What is its composition.	Departmental Promotion Committee:- Director, CIP -Chairman Medical Officer - Member Assistant Professor - Member Administrative Officer - Member	DPC is essential for Departmental Promotion.
13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Not Applicable	This is not applicable for Group C post.