

**NO.2490/DA(AKP)/05
DIRECTORATE GENERAL OF HEALTH SERVICES
PH(CDL) SECTION**

**Information for "Right to Information Act, 2005" in r/o PH(CDL) for
Administration Matter .**

1. Room No. 550, 'A' Wing
2. Telephone No. 2605
3. Channel of Submission of Files : D.D.A.- Director(Admn.) – Addl. D.D.G.
4. Name of Public Information Officer: Dr. Balmiki Prasad
Dy. Director Admn.
Room No.403, 'A' Wing
Tel. No.(Office) : 23062940

Mr. A.K. PURI,
Director Admn.
Room No.754, 'A' Wing,
Tel.No.(office) : 23063247
Intercom : 2553 & 630

5. Name of the Appellate Authority : Dr.(Mrs.) S. Santhanam,
Addl. D.D.G.
Room No. 559, 'A' Wing
Tel. No. (office) : 2306113

6. Sanctioned strength		Incumbents in position	Vacant
i)	S.O. 1	1	-
ii)	Asstt. 2	1	1
iii)	U.D.C. 2	2	-
iv)	L.D.C. 2	2	-
v)	Daftry 1	1	-
vi)	Peon 1	1	-
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7. Functions of the PH(CDL) Section:-

To look after the administration and financial control of :-

- i) National Institute of Communicable Diseases, Delhi.
- ii) NVBDCP, Delhi.
- iii) AIH&PH, Kolkata

8. Work allocation among the officials:-

- i) Sh. K.L. Kapoor, Assistant :-
All Administrative work and court cases relating to AIH&PH, Kolkata.
- ii) Miss Kamlesh Manurwal, U.D.C. :-
All Administrative work relating to NVBDCP, Delhi.
- iii) Smt. Krishna Chaudhury, U.D.C.
All Administrative work relating to NICD, Delhi.
- iv) Smt.Ranjana Bhandari, L.D.C.
Typing work relating to AIH&PH, Kolkata, NICD, NVBDCP, Delhi.Co-ordination work relating to AIH&PH, Kolkata, NICD, NVBDCP, Delhi.
- v) Sh. Mukesh Kumar, Sharma, L.D.C.
Diary-Despatch work.

**NO.2490/DA(AKP)/05
DIRECTORATE GENERAL OF HEALTH SERVICES
PH(CDL) SECTION**

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**Information for "Right to Information Act, 2005" in r/o PH(CDL) for
Technical Matter .**

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1. Room No. 550, 'A' Wing
2. Telephone No. 2605
3. Channel of Submission of Files : D.D.A.- Director(Admn.) – Addl. D.D.G.
4. Name of Public Information Officer: Dr. A.K. Harit
Chief Medical Medical(AKH)
Room No.445, 'A' Wing
Tel. No.(Office) : 23061156
Intercom : 2615 & 562
5. Name of the Appellate Authority : Dr.(Mrs.) S. Santhanam,
Addl. D.D.G.
Room No. 559, 'A' Wing
Tel. No. (office) : 2306113
6. Sanctioned strength Incumbents in position Vacant
i) Statistical Asstt. 1 1 -
7. **Functions of Statistical Assistant (Smt. K.P. Girija):-**

All technical work of NICD, NVBDCP, Delhi and AIH&PH, Kolkata.