

DEPARTMENT OF NEUROLOGY

E.E.G. TECHNICIAN

1. To record the electro-encephalo-graph of patients on the advice of doctor.

- 4. Maintenance of the building/sanitation/electrical fittings.**
- 5. Inspecting the work/attendance/discipline/upkeep of the class IV employees in the department.**
- 6. Any other duties assigned by the Head of the department from time to time.**

2. To check the impedance of electrodes taking E.E.G.
3. Marking of montage and other clinical details in the EEG for the purpose of interpretation by the senior staff and Neurologist.
4. To check the working of the machine every day.
5. To eliminate minor troubles which may arise in the EEG and checking of electrodes, impedance etc.
6. To maintain the records of EEG tracing, EEG reports etc.
7. To repair the electrodes, testing them daily and rechloriding them for recording of brain potentials.
8. To make bentonite paste for the application of electrodes on the scalp for the EEG recording.
9. Regular cleaning of ink wells and recording pens, removing ink clogs if any, filtering of ink etc.
10. Special EEG studies during sleep (natural and drug induced), sphenoidal and Nasopharyngial electrodes if any.
11. To attend emergency EEGs when and if they are required.

STEREOTAXY TECHNICIAN

1. Handling of stereotaxy machine (Echo-encephlographic machine) and other duties assigned by the M.O. Incharge.
2. To keep the instruments ready for experiments.
3. Prepare animals and look after them after stereotaxic operation.
4. To assist the Neuro Surgeon during the experiments.

E.M.G. TECHNICIAN

1. Record the E.M.G. of patients.
2. To check the machine, keep all the electrodes ready for test.
3. Maintenance the record of EMG done.
4. Preparation of reports.
5. Photographic recording of EMG to be done and processed for permanent record.

DENTAL AND MAXILLOFACIAL DEPARTMENT

SENIOR TECHNICIAN (MAXILLOFACIAL PROSTHESIS)

1. To assist in maxillofacial prosthesis techniques and in keeping up standard of prosthetic work.
2. To be responsible for maintenance of all the equipment used in maxillofacial laboratory including cephalometry x-ray.
3. To be responsible for keeping proper accounts of all the stores items both expendable and non-expendable.
4. To assist the Head of Deptt. in research work, if any regarding maxillofacial prosthetic problem.
5. Any other duty assigned by the Head of Deptt. from time to time.

DENTAL HYGIENIST

1. He is responsible to maintain and guide the oral hygiene aspect of dentistry. This includes removal of debris, prophylactic elimination of suppurative pockets and doing temporary filing of teeth.
2. He does pre and post operative dressing as well following surgical dental procedure in the oral cavity.

3. He is responsible for proper maintenance, functioning of electro-medical and non-electric machinery used in dental department.

DENTAL MECHANIC

1. To make denture and other prosthetic appliances in accordance with directions of the dental surgeon.
2. Proper maintenance of all laboratory equipment and machinery.
3. To maintain account of expendable and non expendable items.

SENIOR DENTAL TECHNICIAN

1. Looking after the Medical/General stores.
2. Maintenance of cleanliness in the deptt.
3. During the absence of Dental hygienist looking after the job of dental hygienist also.