

File No.Z.28016/8/2005-NCD (Pt.)
Directorate General of Health Services
(NCD Section)

Nirman Bhawan, New Delhi
Dated 10th January, 2006

OFFICE MEMORANDUM

Subject: Right To Information Act, 2005 - Posting of information on website of the Ministry –
Regarding.

Reference O&M Section's D.O. No.Z.17025/18/2005-O&M(RTI) dated 1st December, 2005 on the above noted subject and to forward the information pertaining to NCD Section. It is requested that the same may kindly be uploaded on the website of the Ministry of Health & F.W. / Directorate General of Health Services for the information of general public.

Sd/-
(S.R. YADAV)
SECTION OFFICER

S.O. (RTI Cell)

Copy to : Technical Director, NIC, Nirman Bhawan.

**DIRECTORATE GENERAL OF HEALTH SERVICES
(NCD SECTION)**

Room No. 652 'A'

Intercom 2701 / 615

Channel of submission of files :

Cancer (except WHO matters), Asthma, Osteoporosis & other NCDs etc.:-

SO→ CMO (NCD) →DDG (M)

Cancer (relating to WHO matters), Diabetes, Cardio Vascular Disease, etc.:-

SO→CMO (BRS) → CMO (NCD) →DDG (M)

Mental Health:-

SO→CMO (JK) →DDG (P)

Oral Health, Deafness Control, Health Care of the Elderly, Telemedicine

SO→CMO (JK) →DDG (M)

Name of Public Information Officer:-

Mental Health, Oral Health, Health Care of the Elderly, Deafness Control Programme & Telemedicine:-

Dr. (Mrs.) Jagdish Kaur, CMO (JK), Room No.451 'A' Tel.No.23061907
Intercom 651 / 2610

Others:- Dr. (Mrs.) Bina R. Sawhney, CMO (BRS), Room No.441 'A' Tel.No.23061869
Intercom 424

and

Dr. Sudhir Gupta, CMO (NCD), Room No.445 'A' Tel. No.23061980 Intercom 2807/561

Sanctioned strength

1.	Assistant	1
2.	Programme Assistant	1
3.	LDC	2

Officials in position

Shri Shoraj Singh
Shri Deepak Saluja (On deputation)
Shri Mahendra Kumar /
Shri Kuldeep Singh Negi

Contd...2/...

Functions:

1. Policies & programme formulation and implementations regarding NCDs including Cancer, Mental Health, Diabetes & Cardio Vascular Disease, etc.
2. All matters relating to National Cancer Control Programme except issue of sanctions & Utilisation Certificates.
3. All matters relating to Mental Health, Oral Health, etc. except sanctions & Utilisation Certificates.
4. Technical/Budgetary comments for National Cancer Control Programme as per revised guidelines (Guidelines are already available on the web site of the M/o Health & F.W.).
5. Mental Health / Health Care of the Elderly / Oral Health projects.
6. Parliament Questions relating to all NCDs.
7. Maintenance of accounts relating to WHO Bienniums for Cancer, Mental Health, Oral Health & Deafness Control Programme.
8. Matters related to Telemedicine.
9. And other miscellaneous works assigned by higher authorities from time to time.