

SPEED POST/FAX  
MOST IMMEDIATE

No.A.46011/01/2005-CHS.II  
Government of India  
Ministry of Health & Family Welfare

Nirman Bhavan, New Delhi  
Dated the 25<sup>th</sup> July, 2008

To

The Additional Director/Joint Director/Deputy Director,  
CGHS,  
Allahabad/Bangalore/Bhubaneswar/Mumbai/Kolkata/Ahmedabad/  
Hyderabad/ Jaipur/ Jabalpur/ Kanpur/ Lucknow/Chennai/Meerut/  
Nagpur/Patna/Pune/Ranchi/Trivandrum/Guwahati/Shillong/  
Dehradun/Chandigarh/Bhopal.

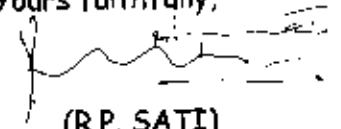
Sub: Incumbency Position in respect of General Duty Medical Officers Sub-cadre  
of CHS.

Sir,

I am directed to say that it was requested vide letter of even number dated 24.04.07 to send the Incumbency Position alongwith full service history in respect of officers of General Duty Medical Officer Sub-cadre of CHS half-yearly as on 1<sup>st</sup> Jan., and 1<sup>st</sup> July each year in prescribed proforma. It has been noted that some of the units are sending the requisite information every month on the other hand many units have not sent at all the requisite information during last one year.

2. It is again requested that the requisite information may please be sent immediately to the undersigned on half yearly basis regularly as stated above. The proforma can be downloaded from Ministry's website [www.mohfw.nic.in](http://www.mohfw.nic.in) (Health activities - CHS - Proforma).

Yours faithfully,



(R.P. SATI)  
SECTION OFFICER  
Ph. No. 2306 1491

