

File No: A.12018/6/2019-PRC (AL&IO)
Government of India
Ministry of Health & Family Welfare
Department of Health & Family Welfare
[Public Health Division]

Nirman Bhawan, New Delhi
Dated the 29th October, 2021

Subject: Public notice on amendment of Recruitment Rules for the post of Assistant Library & Information Officer in the National Centre for Disease Control.

In compliance of Department of Personnel & Training O.M.No.AB.14017/16/2008-Estt. (RR) dated 13.10.2015, the draft Notification containing Recruitment Rules etc. For the post of Assistant Library & Information Officer, in National Centre for Disease Control (NCDC), Delhi – 110 054 are annexed.

2. The stakeholders interested in making any objections/ comments or suggestions on the draft Recruitment Rules may do so writing, within a period of 30 days from the date of publication of draft Recruitment Rules to Shri Manish Kumar Under Secretary, Ministry of Health & Family Welfare, Room No. 752-A Wing, Nirman Bhawan, New Delhi- 110 0011 or e-mail address manish.kr01@gov.in & publichealth2@yahoo.com



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Government of India
Ministry of Health & Family welfare
(Department of Health and Family Welfare)

New Delhi, dated the:/...../2021

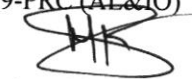
NOTIFICATION

G.S.R.— In exercise of the powers conferred by the proviso to article 309 of the Constitution, and in supersession of the National Institute of Communicable Diseases, Delhi (Group 'B' posts) Recruitment Rules, 2010 in so far as they relate to the post of **Assistant Library & Information Officer** (Sr. No. 1) except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of **Assistant Library & Information Officer** in National Centre for Disease Control (NCDC), Delhi, under the Directorate General of Health Services, Ministry of Health and Family Welfare, namely:-

1. **Short title and commencement –**
 - (i) These rules may be called the National Centre Disease Control, Delhi Group "B" **Assistant Library & Information Officer** Recruitment Rules, 2020.
 - (ii) They shall come into force on the date of their publication in the Official Gazette.
2. **Number of post, classification and scale of pay –** The number of the said post, its classification and the scale of pay attached thereto shall be as specified in columns 2 to 4 of the schedule annexed to these rules.
3. **Method of recruitment, age limit, qualifications, etc. –** The method of recruitment, age limit, qualifications and other matters relating to the said post shall be as specified in columns 5 to 13 of the said schedule.
4. **Disqualification –** No persons;
 - a. Who has entered into or contracted a marriage with a person having a spouse living, or
 - b. Who, having a spouse living, has entered into or contracted a marriage with any person, shall not be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rules.
5. **Power to relax-** Where the Central Government is of opinion that it is necessary or expedient so to do, it may, by order and for reasons to be recorded in writing and in consultation with the Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.
6. **Saving-** Nothing in these rules shall affect, reservation, relaxation of age limit and other concessions required to be provided for the Schedule Castes, the schedule Tribes, Ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time in this regard.

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Schedule

| Name of Post | No. of Post | Classification | Scale of Pay | Whether Selection post or Non-Selection post | Age Limits for direct recruits |
|---|---|--|--|--|---|
| (1) | (2) | (3) | (4) | (5) | (6) |
| Assistant Library & Information Officer | *1 (2020) * Subject to variation dependent on workload | General Central Service Group 'B' (Gazetted) Non-Ministerial | Pay level-7 of pay matrix (Rs. 44900-142400) | Selection | Not exceeding 30 years. (Relaxable for Govt. servant upto five years in accordance with the instructions or order issued by the central government. The crucial date for determining the age limit shall be the closing date for receipt of application from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh, Division of Jammu & Kashmir state, Lahaul and spiti District and Pangi sub-division of chamba district of himachal Pradesh, Andaman and nicobal islands of lakshdweep. |

| Educational & other qualifications as required for direct recruits | Whether age & educational qualifications prescribed for direct recruits will apply in the cases of promotion | Period of probation if any | Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption & percentage of the posts of be filled by various methods |
|---|--|--------------------------------|--|
| (7) | (8) | (9) | (10) |
| <p>Essential:</p> <p>(i) Bachelor's Degree in Library science or Library and Information Science of a recognized university/Institute.</p> <p>(iii) Two years professional experience in a library under Central/State Government/Autonomous or Statutory organization/PSU/University or Recognised Research or Educational Institute.</p> <p>Desirable</p> <p>i. Master's Degree in Library science or Library and Information Science of a recognized University/Institute.</p> <p>ii. Diploma in Computer Applications from a recognized University or Institute.</p> <p>NOTE:1 Qualifications are relaxable at the discretion of the UPSC, in the case of candidates otherwise well qualified for reasons to be recorded.</p> <p>NOTE:2 The qualification(s) regarding experience is/are relaxable at the discretion of the UPSC in the case of candidates belonging to SCs or STs if any stage of selection, the UPSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.</p> | No | 2 years for direct recruitment | By promotion failing which by deputation, failing both by direct recruitment. |

| In case of recruitment by promotion/ deputation/ absorption grades from which promotion/ deputation/ absorption to be made | If a DPC exists what is its composition | Circumstances in which UPSC is to be consulted in making recruitment |
|---|--|---|
| (11) | (12) | (13) |
| <p>Promotion: By promotion from Library and Information Assistant in Level-6 with 5 years regular service in the grade.</p> <p>NOTE: Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service.</p> <p>Note :- For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1st day of January 2016/the date from which the revised pay structure based on the 7th CPC recommendations has been extended shall be deemed to be service a rendered in the corresponding pay/pay scale extended based on the recommendations of the pay commission.</p> <p>Deputation:- Officers under the Central Government :- (a) (i) Holding analogous posts on regular basis in the parent cadre/department, or (ii) with five years' service in the grade rendered after appointment thereto on a regular basis in level-6 of pay matrix (pre-revised PB-2 (9300-34800) GP Rs.4200/- or equivalent in the parent cadre/department; or (b) Possessing the educational qualification and experience prescribed for direct recruits under Column 8. The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationist shall not be eligible for consideration for appointment by promotion. Period of deputation including period of deputation in another ex-cadre post held immediately preceding, this appointments in the same or some other department or department of the central government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall not be exceeding 56 years as on closing date of the receipt of application.</p> | <p>Group 'B' DPC 1. Addl. Director (SAG), NCDC-Chairman 2. Joint Director NCDC-Member 3. Dy. Director (Administration) Dte GHS- Member. 4. Assistant Director (Admn)/ Administrative Officer NCDC- Member</p> | <p>Consultation with UPSC necessary while making Direct Recruitment</p> |

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