

Central Leprosy Division
Directorate General Of Health Services
Nirman Bhawan, New Delhi

RIGHT TO INFORMATION ACT, 2005

(A) Functions of Central Leprosy Division :-

1. Preparation of National Leprosy Eradication Programme (NLEP) Strategy to achieve elimination and to consolidate achievements made so far and to issue guidelines to States for implementation of NLEP.
2. To examine State Action Plans, give approval and to release Grant – in - aid to State Leprosy Societies.
3. To prepare technical guidelines for States on different aspects of NLEP.
4. Technical Recommendation relating to grant – in – aid to voluntary organizations / NGOs for Survey, Education, Treatment (SET) grants.
5. Recommendation of Cash Assistance to States / UTs .
6. To monitor physical and financial progress / achievements of states with the help of monthly progress reports / monthly Statement of Expenditures and with the help of monthly reports from technical support teams and State NLEP Coordinators.
7. To develop and formalize partnerships with WHO & ILEP.
8. To prepare State NLEP Profiles.
9. Prepare NLEP material for Annual Reports of MoHFW.
10. To prepare Budget Allocation for the programme.
11. To organize Annual Review Meetings of State Leprosy Officers.
12. To organize Annual Review Meetings of Voluntary organization / NGOs receiving SET grant.
13. Providing relevant information to parliamentary Consultative Committee.
14. Represent Govt. of India in different meetings / conferences on Leprosy.
15. All service and administrative matters relating to subordinate officers under their control.

Subordinate Offices under DGHS

1. Central Leprosy Teaching & Research Institute, Chengalpattu, (T.N.), Tirumani Chengalpattu – 603 001
2. Regional Leprosy Training & Research Institute, Lalpur, Post Bag No. 112, Raipur – 492001, Chhattisgarh
3. Regional Leprosy Training & Research Institute, Aska, Distt. Ganjam, Orissa – 761010.
4. Regional Leprosy Training & Research Institute, Gouripur, Distt. Bankura Pin: 722 132, West Bengal

(B) Channel of Submission of files :-

Administration files :-

Section Officer – Deputy Director Administration
– Deputy Director General (Leprosy) – DGHS

Programme files :-

Section Officer – Deputy Assistant Director
General (Leprosy)/ Assistant Director General
(Leprosy) – Deputy Director General (Leprosy) –
MoHFW

(C) Categories of document that are held by Central Leprosy Division :-

1. NLEP Project Implementation Plan (PIP) for the period January 2005 to March 2007.
2. National Action Plan 2005-06
3. Guidelines for SET Scheme for voluntary organization / NGOs.
4. MoU with ILEP.

(D) Boards / Councils / Committees under Central Leprosy Division :-

With the approval of MoHFW, Programme Advisory Committee on the NLEP has been constituted, with the purpose of monitoring and providing technical support to NLEP, with the following composition :-

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| 1. Joint Secretary, Health | Convenor |
| 2. Dr M.D. Gupte
Director, National Institute of Epidemiology,
Spur Tank Road, Chetput, Chennai | Member |
| 3. Dr. H.K. Kar,
Consultant and Head, Deptt. of Skin, and Leprosy,
Dr. RML Hospital, New Delhi | Member |
| 4. Dr. K.V. Katoch,
Director, Central Jalma Institute of Leprosy,
Post Box No. 101, Tajganj, Agra – 282001 | Member |
| 5. Shri Brahm Dutt, President, Federation of Leprosy
Organisations, Kothi No. 598, Sector –21 A, Faridabad –
121001 (Haryana) | Member |
| 6. Shri Sudarshan Sareen, Chairman, Hind Kusht Nivaran
Sangh, Delhi Pradesh, 10/6, Nehru Enclave East, Kalkaji
Extension, New Delhi – 110019 | Member |
| 7. Dr. Ganga Dhar Sharma, Leprosy Specialist, Hindu
Mission Hospital, 19 Agastiyar Street, Tambaram,
Chennai – 14 | Member |
| 8. Dr. Vijay Edwards
Associate Director, World Vision, 344, Pantheon Road,
Egmore, Chennai – 600008 | Member |
| 9. Dr. G.P.S Dhillon,
DDG (Leprosy), Dte. General of Health Services | Member |

(E) Directory Officers and Employees of Central Leprosy Division :-

Deputy Director General Leprosy	- Dr. G.P.S. Dhillon, Room No. 342 – A Tel. / Fax No. : 23062401 Intercom No. 2635 / 687
Assistant Director General Leprosy	- Dr. A.K. Puri, Room No. 531 – C Tel. No. :- 23061109 Intercom No. 672 / 2556
Dy. Assistant Director General Leprosy	- Dr. D. M Thorat, Room No. 341-A Tel. No. : 23061148, Intercom No. 632/2683
Director Administration	- Sh. Hukam Chand – Dir Admn (HC), Room No. 530-C Tel. No. 23062544 Intercom No. 592/2774

Leprosy Section

Sanctioned	Strength	Official in Position
Section Officer	1	Sh. S.K. Mohanty
Statistical Assistant	3	Dr. Vineet Kumar, Investigator – Gr. II Sh. R.K. Saxena, Investigator – Gr. III Sh. Ramesh Kumar, Statistical Assistant
Computer	1	NIL
Assistant	1	Sh. Naubat Singh
UDC	Nil	Sh. C. S. Rawat, Smt. Meenu Batra
LDC	2	Sh. Ramashankar
Daftary	1	Vacant
Peon	1 (sharing)	Sh. Rajendra Singh
Total	10	

Supportive Contractual Staff

Sanctioned	Strength	Official in Position
National Consultant	2	1. Dr. B.N. Barkakaty 2. Vacant
Consultant Training	1	Dr. Meena Kapoor
Consultant IEC	1	Vacant
Consultant Finance	1	Mr. Rajesh Kumar Vyas
Administrative Officer	1	Mr. Jaswant Singh
Budget & Finance Officer	1	Mr. R.S. Suyal
Logistic & Supply Officer	1	Mr. R.K. Verma
Additional Administrative Officer	1	Mr. Kishan Singh
Information & Evaluation Officer	1	Ms. Neetu Singh
Administrative Assistant	1	Mr. .N.K. Kanwar
Data Entry Operator	4	1. Mrs. Inderjeet Kaur 2. Miss. Poonam Seth 3. Mr. Ravi Gupta 4. Mrs. Sangeeta Verma
Driver	1	Mr. Tej Pal
Total	15	

(F) Names, Designation of Public Information Officers :-

For Technical Matter

Dr. A.K. Puri, ADG(L) Room No. C-531
Tel. No. 23061109

Intercom No. 526 / 2556

For Administration Matter

Sh. Hukam Chand – Room No. 757 - A
Tel. No. 23062544

Intercom No. 596 / 2774

Name of Appellate Authority

Dr. G.P.S. Dhillon, DDG (L) Room No. 342 - A
Tel. No. 2306240

Intercom No. 2635