

7. All equipment, instrument and linen and gloves to be safely disposed off as per guidelines on Hospital Waste Management.

### **OPERATION THEATRE ASSISTANT**

1. To be responsible that the theatre to which they are posted is in fit condition i.e. cleaned and sterilised.
2. To assist OT technician in making position of the patient on the table.
3. To assist doctor in starting I.V.drip.
4. To change the gas cylinder.
5. To ensure that anaesthesia trolley has all the instruments, equipments, drugs, syringes etc.
6. To guide N/A in transfer of patient from OT table to trolley and to recovery room.
7. To wash instruments, endotracheal tube etc. thoroughly as per instructions.
8. To take universal precaution while handling soiled anaesthesia instruments.

### **RESPIRATORY MEDICINE**

#### **RESPIRATORY TECHNICIAN**

1. He will be responsible for the maintenance, upkeep and repair of all equipments used for respiratory and oxygen therapy.
2. He will be incharge of the Central Oxygen supply at the paediatric block at the central console. He will however check the ward flow meters and suction points as to their state of repair and function.
3. Any misuse of gas or the equipment will be brought to the notice of the Asstt. Nursing Superintendent (Paediatric).

#### **RESPIRATORY LAB. TECHNICIAN**

1. Must be able to clean and sterilise fiberoptic bronchoscope.
2. To assist the doctor in various procedures such as Bronchoscopy, Intercostal intrabronchy, Transthoracic FNACs, pleural biopsy etc.

3. Cleaning and maintenance of various lung function test machines.
4. Must be able to perform various non invasive lung function test independently.
5. Cleaning and sterilisation of masks and tubings.
6. Exposure to handling the computers.
7. Change of various reagents in machine and preparation of various mixtures and disinfectants.
8. Maintenance of log books and liaison with various stores.

### **RESPIRATORY LAB. ASSISTANT**

1. Must be able to clean and sterilise fiberoptic bronchoscope.
2. Cleaning and maintenance of lung function test machine.
3. To assist the technician in various procedures.
4. Cleaning and sterilization of mask and tubings
5. Should be able to assist in performance of bronchoscopy and other diagnostic procedures in the respiratory laboratory.

### **CARDIO THORACIC VASCULAR SURGERY**

#### **TECHNICIAN CARDIAC CATHERISATION**

1. To help in cardiac catheterisation
2. To take E.C.Gs of emergent cases.
3. To do G.T.T. of myocardial infarction, ischaemia and hypertensive cases to rule out diabetes.

#### **TECHNICIAN FOR OPERATING THE PUMP FOR CARDIAC SURGERY**

1. To look after the cardio pulmonary bypass apparatus and its accessories.
2. Sterilisation and thorough cleaning and proper storage of the apparatus after use.
3. To assist the cardiac surgeon in running the pump and for any other allied work required by the cardiac surgeon.

4. To get ready all the ancillary drugs and equipments necessary for cardiac surgery.

### **MONITORING TECHNICIAN**

1. To be incharge of all monitoring equipments used in the cardiac thoracic unit and in the I.C.U. of the hospital.
2. To be present during all cardiac thoracic operations and keep the monitors and cardiac resuscitators ready for use.
3. To help the cardiac surgeon in his diagnostic procedures.

### **TECHNICAL ASSISTANT (MICRO VASCULAR SURGERY/PLASTIC SURGERY)**

1. He has to work in Operation Theatre where plastic surgery/transplant surgery, micro vascular surgery is undertaken.

### **CARDIOLOGY DEPARTMENT**

#### **ECHO CARDIOGRAPHY TECHNICIAN**

1. Handling of Echocardiographic machine/ECG machines and other duties assigned by the Medical Officer I/C.
2. To assist the surgeon in the operation of the machine.
3. To keep the transducer sterile, clean to be used in patients.
4. To maintain the ledger and store register.
5. Any other duty assigned by the medical officer incharge of cardiology department.

#### **ELECTRO CARDIOGRAPHY TECHNICIAN**

1. Handling and maintenance of ECG Machines.
2. To take E.C.G. of patients as advised by the doctor.
3. To maintain record of ECG done and compilation of monthly report.
4. To take ECG of seriously ill patients at bed side whenever called by ward doctor.
5. Any other duty assigned by Medical Officer Incharge.