

CONFIDENTIAL

No. C-13019/01/2018-Vig(pt)
Government of India
Ministry of Health and Family Welfare
Department of Health and Family Welfare
(Vigilance Division)

Nirman Bhawan, New Delhi
Dated: 23rd August, 2018

OFFICE MEMORANDUM

Subject: Vigilance clearance-regarding.

The undersigned is directed to say that in order to streamline the issue of vigilance clearance and to avoid delay, it has been decided to get the information on the enclosed proformae (Annexure-I to III) as applicable to them.

2. All administrative Department/Division/Hospitals/Sections are, therefore, requested to send their request for vigilance clearance to Vigilance Division as per the proformae annexed to this O.M. routed through their concerned administrative divisions/sections as per details given below:

Sl. No.	Department/Division/Section seeking vigilance clearance	Administrative clearances is/are to be attached with the request
1	Hospitals/institutions	DGHS and/or CGHS, as the case may be alongwith clearance of CHS/Admn. Division
2	DGHS	Concerned Hospital/ Institutes/ CGHS as the case may be alongwith clearance of CHS/Admn. Division
3	CHS	DGHS and/or CGHS, as the case may be
4	GNCT/Other Departments	Concerned Hospital, DoV, GNCTD alongwith clearance of CHS
5	Admn/ Other Sections of MoHFW	CHS and/or concerned Deoartment/Institutes as the case may be alongwith clearance of CHS/Admn. Division

(Dr. B. S. Murthy)
Director (Vigilance)
Tele No. 2306 2744

To
All Concerned
(as per list attached)

Sh. Sridhar
23/8/18

165/CHS-1/2018
28/8/18

Proforma for seeking Vigilance clearance

1	Name	
2	Date of Birth	
3	Service to which the officer belong	
4	Name of officer	
5	Whether the officer is on deputation, if so name of parent department	
6	Category of service (Group A/B/C)	
7	Place of Posting	
8	Disciplinary Authority (President or otherwise)	
9	Purpose for which vigilance clearance is sought	
10	Whether IPR for the preceding Calendar year filed	
	If not, the date of filing	
11	Reasons for delay and whether the same has been condoned by the Competent Authority.	

After filling the above, comments as below needs to be indicated:-

12	a) Whether the officer is under suspension b) If so details	
13.	a) Whether any disciplinary proceedings initiated against the officer or pending (other than vigilance division) b) If so details thereof	
14.	Status of sanction of prosecution of the officer, if any, granted by the Disciplinary Authority (other than Vigilance Division)	
15	Whether FIR has been filed against the officer, if so the details	
16	Whether any case has been registered by CBI/ACB	
17.	Whether any complaint has been received against the officer and its status	

To be filled by DGHS/CGHS Division

18	a) Whether the officer is under suspension b) If so details	
19.	a) Whether any disciplinary proceedings initiated against the officer or pending (other than vigilance division) b) If so details thereof	
20.	Status of sanction of prosecution of the officer, if any, granted by the Disciplinary Authority (other than Vigilance Division)	
21	Whether FIR has been filed against the officer, if so the details	
22	Whether any case has been registered by CBI/ACB	
23.	Whether any complaint has been received against the officer and its status	

CHS/Admn. Division, MoHFW

24	a) Whether the officer is under suspension	
	b) If so details	
25.	a) Whether any disciplinary proceedings initiated against the officer or pending (other than vigilance division)	
	b) If so details thereof	
26.	Status of sanction of prosecution of the officer, if any, granted by the Disciplinary Authority (other than Vigilance Division)	
27	Whether FIR has been filed against the officer, if so the details	
28	Whether any case has been registered by CBI/ACB	
29.	Whether any complaint has been received against the officer and its status	