

RIGHT TO INFORMATION ACT, 2005 --- BUREAU OF PLANNING, DGHS

ANNEXURE - I

A	i) Particulars of the Organization ii) Functions and duties	i) Bureau of Planning Room No.748-A, Nirman Bhawan, New Delhi ii) As per Annexure 'A'
b	The power & duties of its officers & employees	Powers delegated under DFPR Rules Helping staff assists the officers
c.	The procedure followed in decision making process including channels of supervision and accountability	Procedure is followed as per Govt. rules, regulations and orders in decision making process as per prescribed channel of submission and accountability. As per the channel of submission i.e. Investigators/Section Officer (BOP)*Statistical Officer (Plg.)*Addl. Eco. Adviser*DDG(M)/ Joint Secretary (BPS), the files are disposed of by these officers in terms of delegated powers and beyond this the files are submitted to HOD (DGHS)/Addl. Secretary/ Secretary for final approval in respect of powers delegated to them.
d.	The norms set by it for the discharge of its functions	As per Government norms
e.	The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions	National Health Policy (NHP)
f.	A statement of the categories of documents that are held by it or under its control	Un-classified documents of routine nature only are handled by it
g.	The particulars of any arrangement that exists for consultation with, or representation by the members of the public in relation to the formulation of its policy or implementation thereof	Not Applicable
h.	A Statement of boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meeting are accessible for public	Not Applicable
i.	A directory of its officers and employees	As per Annexure 'B'
j.	The monthly remuneration received by each of its officers and employees including the system of compensation as provided in its regulations	Information is available with Cash Section

k.	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditure and reports on disbursements made	Not Applicable
l.	The manner of execution of subsidy programmes including the amounts allocated and the details of beneficiaries of such programmes	Not Applicable
m.	Particulars of recipients of concessions, permits or authorization granted by it	Not Applicable
n.	Details in respect of the information, available to or held by it, reduced in an electronic form	Not Applicable
o.	The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use	Not Applicable
p.	The names, designations and other particulars of the Public Information Officers	As per Annexure 'C'
q.	Such other information as may be prescribed and thereafter update these publications ever year	Organization Chart in respect of the Dte.G.H.S is printed in the Annual Report of the Ministry of H&FW and is updated every year

ANNEXURE –A

- Co-ordination of physical and financial progress of all schemes of the Department and preparation of QPRs for Parliamentary Standing Committee on HRD and Planning Commission.
- Matters relating to North East, J&K and other special areas and co-ordination with related Departments.
- Court Cases
- Preparation of Annual Plan and Five Year Plans
- Work relating to Working Groups set up by Planning Commission for preparation of five-year plans.
- Mid term Appraisal of Five Year Plan
- Work relating to National Common Minimum Programme
- Zero Based Budgeting Exercise
- Matters relating to Finance Commission and co-ordination with Finance Commission Division of M/o. Finance
- Preparation of material for Economic Survey, Economic Editors Conference, Annual Report, Addresses of President, PM,. FM, Material for reference Annual etc.
- Parliament Questions
- Matters relating to Parliamentary Committees, Questionnaire of Standing Committee of Parliament. Work relating to meetings of Consultative Committee of Parliament
- Matters relating to CCH&FW preparation of agenda, proceedings and follow-up of action taken on recommendations of CCH&FW. Meetings of State Health Ministers
- Co-ordination with M/o. Statistics & Programme Implementation & matters relating to TPP. Monitoring of medium and mega projects.
- Work related to implementation of National Health Policy – 2002. Matters relating to National Population Policy, Policy of AYUSH, Mainstreaming of AYUSH and other issues related connected with Departments of FW&AYUSH
 - Work related to Health Reforms, Health Financing, Health Insurance and Health Accounts.
 - Matters relating to Commission on Macroeconomics and Health

- Maintenance of State-wise data base of physical and financial progress of National Health Programmes
- Matters relating to health component in programmes for Women & Children, youth, adolescents, elderly and disabled and co-ordination with related Departments
- Matters relating to NHRC, National Commission for Women, National Statistical Commission, Pravasi Bharatiya Diwas.
- Devolution of powers and functions to PRIs

ANNEXURE – B

Sl. No.	Designation	Staff in position	Name of the Officer/ Official
1.	Joint Secretary (BPS)		Shri Banu Pratap Sharma
2.	Dy. Director General (Plg.)	1	Dr.S. Badhrinath
3.	Addl. Eco. Adviser	1	Smt. Sunita Chhibba
4.	Statistical Officer (Plg.)	1	Shri R.K. Kapoor
5.	Section Officer (BOP)	1	Smt Prema Bhatt
6.	Investigators	2	Shri Kehar Singh Shri D.N. Mandal
7.	Statistical Assistant	1	Shri R.S. Negi
8.	Data Entry Operator	1	Shri Govind Rajan
9.	Daftry	2	Shri Rampal Singh Shri Vidhya Datt

BUREAU OF PLANNING

PUBLIC INFORMATION OFFICER

1. Name of Officer : Shri R.K. Kapoor
2. Designation : Statistical Officer (Plg.)
3. Address : Room No.748-A, Wing
: Nirman Bhawan, New Delhi
: Tel. No.: 23061121