

Ministry of Health and Family Welfare
National Tobacco Control Programme

**Recruitment of Consultant (laboratory) under National Tobacco Control Programme
(NTCP).**

Tobacco is the foremost preventable cause of death and disease globally and leads to almost 10 lakh deaths annually in India. Tobacco is the risk factor for 6 out of 8 leading causes of death and is responsible for 30-50% of all cancers, heart and lung diseases. National Tobacco Control Program (NTCP) is under implementation in 21 states (covering 42 districts) all over the country to reduce the use of tobacco and protect the health of people from harm effects of tobacco and Second Hand Smoke.

National Tobacco Control Cell, Ministry of Health & Family Welfare, Govt. of India invites applications from dynamic professionals in prescribed format (Annexure –I) for the following post to take up the challenge of tobacco control at national level for effective implementation of tobacco control policies, anti tobacco law and NTCP:

1. Consultant (Laboratory)

Detailed ToRs of the Post may be seen at Annexure II

Please apply in the prescribed format only at apply.ntcp@gmail.com , any other mode will not be accepted.

The Last date of receipt of application is 30th June, 2012.

Note: Hard copies alongwith all the supporting documents will be required at the time of interview.

**National Tobacco Control Programme
Ministry of Health & Family Welfare, Nirman Bhawan, New Delhi-110108**

APPLICATION FORM

Post applied for : [Consultant (Laboratory)].

1. Name of the Applicant: _____

2. Father's Name: _____

3. Date of Birth: _____

4. Gender: M/F _____

5. Educational Qualifications:

S. No.	Academic/ Professional Qualification	Name of Institution	Board/ University	Course Duration / Yr. of passing out	Division/Grade/ %of Marks

5. Experience:

S. No.	Designation	Name of Institution/Employer	From -- To	Field of Experience	Salary drawn

6. Training/Short course attended:

7. Awards and/or Outstanding Achievements:

8. Contact Details:

a. Mailing Address:

b. Permanent Address:

c. Telephone Number: (Res) _____ (Mob) _____

d. Email –ID: _____

9. Undertaking:

I hereby certify that all the information given above is true to the best of my knowledge. If any of the above information is found to be incorrect at a later stage, I shall be liable to be disqualified / terminated from the service.

Two Professional References

Date: _____

Place: _____

Signature of the Applicant

ToRs for the Post of Consultant (laboratory) under National Tobacco Control Programme (NTCP).

Essential Qualification/Experience:

- B.E. Chemical Engineering/M.Sc Chemistry/Analytical Chemistry/Instrumental Chemistry or equivalent.
- Minimum two years of experience with the Governmental/Research Organization in the related field.

Desirable Qualification/Experience:

- 5 years of lab experience, understanding of good laboratory practices & processes, lab accreditation, layout of equipments and space management.

Knowledge and skills:

- Ability to generate & implement innovative ideas & schemes in day to day working and facilitate & expedite the course of action.
- Capability to function collaboratively and productively in a multidisciplinary environment.
- Ability to represent the organization in interactions with relevant stakeholders and other agencies.
- Ability and willingness to travel extensively.
- Interpersonal and management skills with ability to work in a deadline-driven environment.
- Possess team working capability
- Hand -on experience of testing tobacco and/or tobacco products.
- Good command over MS-Office, power point presentation.

Perform expected duties under direct supervision of the Under Secretary/CMO/Director/DDG.

Job Description:

- a) To assist the focal points in the Ministry of Health & Family Welfare in formulating guidelines/instructions/for the establishment of the laboratories for testing of tobacco products as envisaged under National Tobacco Control Program/COTPA, 2003 and under Article 9 & 10 of WHO FCTC.

- b) To assist in carrying out independent gap analysis, of identified laboratories against concerned laboratories (TobLabNet), regarding tobacco products regulation, method development & validation etc. as per the requirement of the National Tobacco Control Programme.
- c) To prepare training modules, skill development strategies etc for the identified labs.
- d) To identify/explore the possibility for Air nicotine monitoring and Bio Monitoring of nicotine in respect of the requirements under Tobacco Control Act, 2003 and National Tobacco Control Program.
- e) To undertake any other tasks and responsibilities assigned by the supervisor.
- f) Candidate will be entitled to draw 30 days earned leave/10 days sick leave in a year.

Remuneration: 55,000/- (consolidated) per month

Job Location: Nirman Bhawan, New Delhi