

Government of India
Ministry of Health and Family Welfare
Department of AIDS Control
(National AIDS Control Organization)

Applications are invited for the position of **(1) Technical Officer (BS) at National AIDS Control Organization for engagement on contract basis**. The following are the job descriptions and educational qualifications/Experience for the post: -

Minimum Essential Qualification & Experience:

- Essential : MBBS from a recognized medical college
- Desirable : MD (Transfusion Medicine/Pathology)
- At least 5 years experience in the field of Blood Banking and Immunoheamatology with MBBS degree or 2 years experience with MD Degree.
- Working knowledge of English and Hindi,
- Excellent communication skill, both written and verbal.
- Good knowledge of computers.

Nature of duties:

- Liaise with and co-ordination with SACS for regular updating the Blood Safety activities.
- Monitoring progress and Liaise with SACS for setting up new District Level Blood Banks, BCSUs & Model Blood Banks.
- To undertake and visits to Blood Component Separation Units and District Level Blood Banks in all the States.
- Collate and analyze all data as received in SIMS as well as factsheets as received from States. Submit monthly, quarterly reports and annual Blood Safety reports to the reporting officer.
- Collate and analyze all data of stock position of kits and consumables as received from SACS. To submit monthly, quarterly reports and annual stock position to the reporting officer.
- Preparation of Assessment plan, Co-ordination with the JD / DD (BS) of SACS and Technical Experts in Transfusion Medicine for Assessment of NACO supported Blood Banks, compilation of reports and follow up action.
- Preparation of agenda items, conduct meetings and follow up action for Blood Safety review meetings.
- Any other work assigned by Assistant Director General (BS) or National Programme Officer (BS).

Remuneration

Consolidated payment in the range of Rs. **28,750/ - 50,000/- per month** (depending upon experience).

Period of Contract

Initial contract shall be for **One Year**. Subsequent re-contracting will be based on performance.

Place of Posting - New Delhi

Other conditions

Age Limit: Not more than 60 years

Eligible candidates may send applications by email with subject line 'Application for the Post of Programme Officer (Quality Control) in NBTC with details as mentioned above in the Bio-data at the following address: jobs.naco@gmail.com

The last date of receipt of application is 7 February 2011