

**Government of India**  
**Ministry of Health & Family Welfare**  
**Nirman Bhawan, New Delhi -110108**

**Website: [www.mohfw.nic.in](http://www.mohfw.nic.in)**

**Fax : 011 – 23061867**

**Advertisement for the post of**

**FINANCIAL ADVISOR, NEW AIIMS BHUBANESWAR**

**No.3 /2012/ dated 9<sup>th</sup> Nov, 2012**

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I. The Ministry of Health & Family Welfare, Government of India has set up this Autonomous Institution of National Importance similar to AIIMS, New Delhi.

II. The last date for receipt of application is 7<sup>th</sup> December 2012.

III. The detailed advertisement and the application format will be hosted in the MoHFW website at [www.mohfw.nic.in](http://www.mohfw.nic.in) and application format can be downloaded from here. The duly filled in application along with attested copy of all relevant certificates to be submitted to Dr.Rakesh Kumar, Joint Secretary (PMSSY), Room No.145-A Wing, Nirman Bhawan, New Delhi, 110108 super scribing on the envelope “Application for the Post of Financial Advisor in New AIIMS Bhubaneswar”.

- Those who are working in Central/State Govt/Autonomous Body should apply through proper channel with “No Objection Certificate” from their respective organization. Appointment orders will be issued for the candidate selected only on receipt of
- Complete ACR dossiers/attested copies of ACRs of the applicant (last five years).
- A certificate about the Integrity of the Officer recommended for appointment on Deputation.
- Vigilance Clearance in respect of applicant duly signed by an officer of the appropriate Status.
- Certificate, Major/Minor penalty imposed if any, on the officer during the last 10 years/service period whichever is less.

IV. Applicants willing to join the Institutions on deputation may apply accordingly. The period of deputation shall ordinarily not exceed 3 years at a time. The pay will be protected as per Govt of India Rules.

V. Upper age limit for applicants willing to come on deputation should not exceed 56 years as on 31<sup>st</sup> May 2012.

VI. Based on bio-data, the Selection Committee will short-list candidates for interview. Candidates called for interview will have to produce all relevant original documents in proof of details furnished in their application at the time of interview.

VII. Interview will be held at New Delhi. No TA/DA will be paid for appearing in the interview by the Ministry of Health & Family Welfare.

VIII. The post carries usual allowances as admissible to Central Government Employees of similar status and other allowances sanctioned in AIIMS New Delhi.

**IX. Financial Adviser One Post at Bhubaneswar (Rs. 37400-67000 + GP Rs.8700/- (Revised) :- (i) The officers in the Group ‘A’ of organized Accounts Services who are empanelled for appointment as Director in the Central Government**

Ministries or (ii) the Officers in other Group 'A' Central Services who are empanelled for appointment as Director in the Central Government Ministries and having any of the following educational qualifications, viz. CA/IC&WA/CS/M.Com.

Failing (i) and (ii) above, Group 'A' Officers of Central Services holding the post of Deputy Secretary or equivalent on regular basis, in the pay band of Rs.15600-39100 + GP of Rs.7600/- and having any of the following educational qualifications, viz. CA/IC&WA/CS/M.Com may also be considered for the post. However, they will be allowed pay in their present grade with deputation (duty) allowance admissible or get their pay fixed under the provisions of FR-35, till they become eligible for empanelment as Director. Officers serving in the "State Government's Finance Service" drawing a Grade Pay of Rs. 7,600/- and above are also eligible to apply.

The maximum age of the applicant shall be 54 years as on 31<sup>st</sup> May 2012, relaxable up to 5 years in respect of applicants who are exceptionally experienced or SC/ST.

**(Dr.Rakesh Kumar)**

1. Post applied for

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2. Name and Address (including Telephone, Email & Fax)

3. Date of Birth (In Christian era)

4. Date of retirement

5. Educational Qualifications

6. Whether educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)

Eligibility Service, Qualifications/ experience required for the post	Eligibility Service, Qualifications/ experience possessed by the officer

7. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.

8. Details of Employment, in the chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

Office/ Institution	Post held	From	To	Scale of Pay	Nature of duties (in detail)

9. Nature of present employment i.e., ad-hoc or temporary or Quasi-permanent or permanent.

10. In case the present employment is held / on Deputation contract basis, please state.

a) The date of initial appointment

b) Period of appointment on deputation/contract

c) Name of the parent office/organization to which you belong

11. Additional details about present employment. Please state whether working under (indicate the name of your employer against the relevant column)

(a) Central Government

(b) State Government

(c) Autonomous Organizations

(d) Government Undertaking

(e) Universities

(f) Others

12. Are you in the Revised Scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.

13. Total emoluments per month, now drawn.

14. Additional information, if any, which you would like to mention in support of your suitability for the post.

(This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the vacancy circular/ advertisement)

(Note: Enclose a separate sheet, if the space is insufficient).

15. Whether belongs to SC/ST.

16. Position regarding award of penalty during last 10 years, if any

I have carefully gone through the vacancy circular / advertisement and I am well aware that the bio-data, duly support by documents submitted by me will also be assessed by the selection committee at the time of selection for the post.

Date:  
Address

Signature of the candidate

#### **CERTIFICATE BY PARENT OFFICE**

The above information furnished by the candidate has been verified from his/her service record and is found to be correct. ACR Dossiers for the last five years and Vigilance Clearance/Integrity Certificates, details of penalty position etc. during the last 10 years are enclosed. In the event of selection of the candidate, he will be relieved immediately from this department.

**Name -----**

**Designation of Forwarding Officer with Seal -----**

**Telephone No. -----**