

F.No.1-3/2012-RTC/3096
Government of India
Rural Health Training Centre,

Najafgarh : New Delhi-110043.
Dated, the 25th Oct., 2012.

VACANCY NOTICE

Applications are invited from Indian Nationals for casual worker (01) post of Stenographer against vacant existing posts at Rural Health Training Centre, Najafgarh on purely temporary basis for a period of three months. The period can be extended or curtailed at the discretion of competent authority. Stenographer will function as personnel assistant of Director, RHTC, Najafgarh during leave of present stenographer and will be assign duties as accordingly.
Details of Posts:-

Name	:	Stenographer
Essential Educational Qualification	:	(1) Graduation or equivalent
	:	(2) Typing Speed : 40wpm
	:	(3) Stenography : 100wpm
Desirable	:	(1) At least one year experience
Emoluments	:	₹8000/- approx.

Walk-in-interview will be held on 2nd Nov., 2012 at 2:30 PM. The candidate with equivalent qualification are requested to attend interview alongwith original documents & C.V. candidates selected will be appointed though recruiting agencies and will not be employee of RHTC, Najafgarh or government of India.


(Dr. R.N. Rai)
Director

Copy to :-

1. NIC Ministry of Health & Family Welfare, Nirman Bhawan, New Delhi-11, with the request to kindly upload the vacancy notice on the website of MoHFW.
2. Notice Board, RHTC, Najafgarh, PHC, Najafgarh, Palam and Ujwa.