

No.A.28012/2/2015-APAR Cell
Government of India
Ministry of Health & Family Welfare
(CHS Division)

Nirman Bhawan, New Delhi
Dated: 20th April, 2015

OFFICE MEMORANDUM

Subject: Completion of Annual Confidential Report(ACR)/Annual Performance Appraisal Report(APAR) of CHS officers – Status reg.

The undersigned is directed to say that the Ministry has compiled the statements showing status of availability of APARs in respect of incumbents of all the four sub-cadres of CHS i.e. Teaching Specialist Sub-cadre, Non-Teaching Specialist Sub-cadre, Public Health Specialist Sub-cadre and General Duty Medical Officer Sub-cadre, which has been uploaded on the website of the Ministry i.e.(<http://mohfw.nic.in>) for information and perusal of the participating units as well as individual incumbents. It would be observed from the statements that APARs are still awaited in respect of number of incumbents. Therefore, the participating units are requested to take an urgent action to complete the pending APARs and submit the same to the Ministry without further delay. The incumbents may also make efforts for timely completion and submission of their pending APARs in their own interest. Besides, discrepancy if any may also be brought to the notice of the Ministry within one month from the date of issue of this O.M.

2. In case, the participating units are not in a position to complete pending APARs of any individual or individuals due to retirement of Reporting/Reviewing Officer(s) or for any other reasons(to be recorded in writing), etc., the participating units may submit a non-initiation certificate indicating the reasons for the period under report.



(LALIT KUMAR)
UNDER SECRETARY TO THE GOVT. OF INDIA
Tel.No.23062550

To

1. All participating units of CHS.
2. ACR Cell, Dte.G.H.S.
3. Director(CGHS)