

A-11011/22/09-NACO (Admin)
Government of India
Ministry of Health and Family Welfare
Department of AIDS Control
(National AIDS Control Organisation)

Applications are invited for position of **Programme Officer (M&E) under National AIDS Control Programme-III** on contractual basis.

Duties and Responsibilities:

1. Develop M&E Plan and guide States in development of M&E Plans for fulfilling the NACP-III targets.
2. Designing and implementation of programme monitoring system for NACP-III
3. Improve the quality of data and promote information use for decision making.
4. Develop and implement the capacity building plans of SIMU at all levels.
5. Coordinate Projects on Strategic Information Management System (SIMS) and Smart Card System.
6. Any other work assigned by the Senior Officers from time to time

Reporting Officer: Deputy Director General (M&E)

Qualifications and Experience

Essential:

1. Post Graduate in the field of Demography/ Statistics/Bio-Statistics or other related field.
2. Advance course in computer application from an institute of repute
3. Minimum 8 yrs experience in the field of Health/ Social development with 6 years in the field of M&E, Development/ Maintenance of MIS, Training etc. Experience may be relaxed at the discretion of Secretary& DG, NACO in deserving cases with relevant experience in M&E for HIV/AIDS Control.

Desirable:

1. Knowledge of statistical analysis and report writing
2. Past experience of working in HIV/AIDS programme or projects under government or bilateral/ multi-lateral agencies in India

Remuneration: Rs. 51,750 – 75, 000/- per month Consolidated

Duration: Initial contract shall be for **One Year**. Subsequent re-contracting will be based on performance.

Place of Posting: New Delhi

Age: Below 60 years

Applications may be sent by email at the following email address - addlpdnaco@gmail.com with subject line "**Application for Programme Officer (M&E)**" along with a copy of Curriculum Vitae of the candidate.

The last date for receipt of applications is **21 September 2010**.