

**Ministry of Health & Family Welfare
Department of AIDS Control
(National AIDS Control Organization)**

Applications are invited for appointment of Program Officer (Lab service Division) on contractual basis.

Duties and responsibilities:

1) EQAS:-

- a. Provide technical support to assist EQAS activity for NRL's, SRLs and ICTC's/ PPTCT's/blood banks.
- b. Coordinate and ensure timely preparation and reporting of EQAS panels of the Apex, NRLs, SRLs and ICTCs.
- c. Data compilation, analysis and reporting
- d. Ensure that quarterly positive and negative samples are being sent to the supervisory lab for confirmation.
- e. Provide training, on-site supervision and national and regional meetings and Workshops On Laboratory Strengthening.

2) HIV Drug resistance:-

- a. Compilation of viral load reports.
- b. Coordinate with viral load labs
- c. ARV drug resistance monitoring and surveillance
- . Monitoring viral load testing and EQAS for viral load at linked centers for second line ART roll out.

3) Training:-

- Preparation of training material like power point presentations/ guidelines.
- Preparation of modules for training of Quality Manager, Technical Officer (SRL).

4) SRL/ NRL Lab quality issues, assessment and accreditation :-

- a) Provide technical assistance to support HIV/AIDS prevention and care initiatives focusing on quality assurance, standardized assessments of National Reference Laboratories (NRLs) and state reference laboratories while building national capacity for lab assessment and accreditation.
- b) Assist in revising and improving Standard Operating Procedures (SOP) for HIV laboratories.
- c) Assist in revising and improving Standard Operating Procedures (SOP) for HIV laboratories.

5) Equipments:-

- a) Monitoring system for supplied equipment for laboratories.
- b) Formulation of technical specifications for equipment.

6) **Other:-**

- Activity related to consortium.
- Vaccine trials
- Review research proposals related to tests received at NACO for technical comments.
- Establish and coordinate the network of laboratories capable of participating in future evaluation and ready to involve in newer diagnostics like of opportunistic infections.
- Visit at least one state per quarter and review SRLs (at least two), 3 blood banks and 5 ICTCs in each state.

7) Any other matter assigned by ADG (LS), DDG (DB) & Sec and DG, NACO &DDG.

Educational Qualification and Experience:

MD (Microbiology) preferable / DNB (Medical Microbiology), preference will be given if the candidate has been working in the field of HIV/AIDS

Remuneration: Rs 51,750 - 75,000 per month

Duration: Initially the **contract** shall be for a period of one year.

Age: Not more than 50 years.

Eligible candidates may send applications by email with subject line 'Application for Program Officer (Lab service Division) with details as mentioned above in the Bio-data at the following address:

jobs.naco@gmail.com

The last date of receipt of application is 26TH August, 2010.

