

INFORMATION IN SEPARATE PROFORMA BE PROVIDED FOR EACH SUB CADRE

PROFORMA FOR CADRE STRENGTH REVIEW

Name of Service/Cadre: CENTRAL HEALTH SERVICE Deptt. Controlling the Cadre: HEALTH & F.W.

FORM : 1 A -----

Cadre structure: No. of posts sanctioned as on 1<sup>st</sup> January, 2001 - 1<sup>st</sup> January of the 2006

A. Regular Duty Posts

Sl.No.	1.1.2001		No. of posts sanctioned as on first January of 2006		
	Grade (Scale of Pay)	No. of Posts	No. of posts		Total
			Permanent	Temporary	
1	2	3	4	5	6
1.	Rs. 26000/- (fixed)				
2.	Rs. 22400-24500/-				
3.	Rs. 18400-22400/-				
4.	Rs. 14300-18300/-				
5.	Rs. 12000-16500/-				
6.	Rs. 10000-15200/-				
7.	Rs. 8000-13500/-				

Description

No. as on 1<sup>st</sup> January 2006

1. Probationers
2. Training
3. Leave
4. Deputation
Total (B)
<b>C. AUTHORISED CADRE STRENGTH</b>
<b>GRAND TOTAL (A+B)</b>

Note: (a) In 'A', in columns 4 to 6 (Regular Duty posts), figures of actual number of officers in position may be indicated in brackets.

- (b) In 'B' (Reserves), number of posts in different scales may be shown separately where a reserve is in more than one scale of pay. Normally, Reserves will be in the lowest grade of the cadre.
- (c) Where probationers reserve is part of Regular Duty posts of Training reserve this may be clearly indicated.



## FORM-II A

Method of Recruitment (Position as on 1<sup>st</sup> January of 2006)

Grade/Scale	Method of Recruitment			Remarks
	Direct	Deptt. promotion	Any other (specify Method)	
1	2	3	4	5

1. Rs. 26000 (fixed)

2. Rs. 22400-24500

3. Rs. 18400-22400

4. Rs. 14300-18300

5. Rs. 12000-16500

6. Rs. 10000-15200

7. Rs. 8000-13500

FORM III-A  
Maintenance Needs

Grade /Scale of Pay from which wasted	Cause of wastage	Total number of officers wasted out during the year				
		2001	2002	2003	2004	1.1.2005 to 31.12.2005
1	2	3	4	5	6	7
1. Rs. 26000 (fixed)	(a) Retirement on superannuation (b) Resignation (c) Other reasons					
2. Rs. 22400-24500	(a) (b) (c)					
3. Rs. 18400-22400	(a) (b) (c)					
4. Rs. 14300-18300	(a) (b) (c)					
5. Rs. 12000-16500	(a) (b) (c)					
6. Rs. 10000-15200	(a) (b) (c)					
7. Rs. 8000-13500	(a) (b) (c)					

Note : The number of promotes may be mentioned in brackets under each item.

FORM : III B

Anticipated retirement over the next 5 years

YEAR	No. of Officers superannuating on or before first January, 2011, scale-wise							Total
	Rs. 26000/-	Rs. 22400- 24500	Rs. 18400- 22400/-	Rs. 14300- 18300/-	Rs. 12000- 16500/-	Rs. 10000- 15200/-	Rs. 8000- 13500/-	
1	2	3	4	5	6	7	8	9
2006								
2007								
2008								
2009								
2010								
<b>TOTAL</b>								

Promoted Officers may be shown separately in under the figures of total number of officers



## FORM : IV B

YEAR (last 5 years)	No. of Officers deputed for training for periods (in days) of					No. of substitutes posted	Remarks
	Upto 45	46 to 90	91 to 180	Above 180	Total		
1	2	3	4	5	6	7	8
2001							
2002							
2003							
2004							
2005							



**FORM : IV C**

**DEPUTATION**

Grade of the Officer on Deputation with scale of pay	No. of Officers on Deputation on 1 <sup>st</sup> January of year,					Remarks
	2002	2003	2004	2005	2006	
1	2	3	4	5	6	7

Rs. 26000/-

Rs. 22400-24500/-

Rs. 18400-22400/-

Rs. 14300-18300/-

Rs. 12000-16500/-

Rs. 10000-15200/-

Rs. 8000-13500/-



**FORM: V-C**  
Age-composition as on 1<sup>st</sup> January 2006

Age group (Years)	Number of officers in the grade/scale of							Total (9)
	Rs. 26000 (fixed) (2)	Rs.22400- 24500 (3)	Rs.18400- 22400 (4)	Rs.14300- 18300 (5)	Rs. 12000- 16500 (6)	Rs.10000- 15200 (7)	Rs. 8000- 13500 (8)	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
Up to 26								
26-30								
30-35								
35-40								
40-45								
45-50								
50-55								
above 55								
<b>Total:</b>								

Number of promotee officers may be indicated in brackets.

**FORM: VI-A**

**Growth needs over the next 3 years**

Item	Total requirements of personnel over the next three years due to growth			Total (5)
	1 <sup>st</sup> year (2)	2 <sup>nd</sup> year (3)	3 <sup>rd</sup> year (4)	
(1)				
a) Normal growth in quantum of work				
b) New schemes (Specify each) 1. 2. 3.				
c) Policy induced changes 1. Structural/Organisational 2. Personnel 3. Administrative/Procedural reforms				
Total:				

**FORM VI B**

**Gradewise break-up of growth needs over next 3 years**

Grade/Scale	No. of posts required during			
	Ist Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year	Total
1	2	3	4	5

- (i) Rs. 26000/- (Fixed)
- (ii) Rs. 22400 - 24500
- (iii) Rs. 18400 - 22400
- (iv) Rs. 14300 - 18300
- (v) Rs. 12000 - 16500
- (vi) Rs. 10000 - 15200
- (vii) Rs. 8000 - 13500

---

Total :

---

Note: Indicate separately number of new posts in each grade and number of posts in each grade and number of posts resulting from up gradation, etc.

Projected requirements of personnel for the next 3 years

Item	Additional requirements over the next 3 years			Total
	1st Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year	
i) <u>Replacement – needs</u>				
a) Normal retirements				
b) Other causes of wastages				
Sub total.....				
ii) <u>Growth needs</u>				
iii) <u>Gap on account of cost under recruitment</u>				
iv) <u>Increase in reserves</u>				
a) Leave reserve				
b) Training reserve				
c) Deputation reserve				
Sub-total.....				

**Total :** \_\_\_\_\_

VIII B

RECRUITMENT PLAN FOR NEXT 3 YEARS

Year			
No. of vacancies proposed to be notified to UPSC			
No. of Group 'B' officers proposed to be appointed to Group 'A'			
Remarks			

FORM : VIII

Summary statement of existing and proposed structure of the Service/Cadre

Grade/Scale of pay	Sanctioned strength as on 1 <sup>st</sup> January of 2006	Proposed strength as on January of the year after next year
1	2	3

- (i) Rs. 26000/- (Fixed)
- (ii) Rs. 22400 - 24500
- (iii) Rs. 18400 - 22400
- (iv) Rs. 14300 - 18300
- (v) Rs. 12000 - 16500
- (vi) Rs. 10000 - 15200
- (vii) Rs. 8000 - 13500

\_\_\_\_\_  
Total :

**B. RESERVES**

- Probationer's reserve
- Training Reserve
- Leave Reserve
- Deputation Reserve

\_\_\_\_\_  
Total :

\_\_\_\_\_  
Grand Total :

FORM : IX

Gradewise promotion prospects (Projected compared with past)

Grade/Scale of pay	Length service (Years) in the lower grade before promotion to the grade indicated in Col, 1			
	Before Cadre Review		After Cadre Review	
	Minimum	Maximum	Minimum	Maximum
1	2	3	4	5
(i) Rs. 26000/- (Fixed)				
(ii) Rs. 22400 - 24500				
(iii) Rs. 18400 - 22400				
(iv) Rs. 14300 - 18300				
(v) Rs. 12000 - 16500				
(vi) Rs. 10000 - 15200				
(vii) Rs. 8000 - 13500				

Note: The latest seniority list should form the basis for estimating future promotion prospects. (A. copy of Seniority list may be attached).