

Government of India
Ministry of Health and Family Welfare
Department of AIDS Control
(National AIDS Control Organization)
(National Blood Transfusion Council)

Applications are invited for the position of (1) **Program Officer (Quality Control) in National Blood Transfusion Council for engagement on contract basis**. The following are the job descriptions and educational qualifications/Experience for the post: -

Programme Officer (Quality Control):

Minimum Essential Qualification & Experience:

- M.D. (Transfusion Medicine/Pathology/Microbiology) or Ph.D. (Biological Sciences).
- At least 5 years experience in Quality System in a Health Sector at a senior level.
- Working knowledge of English and Hindi,
- Excellent communication skill, both written and verbal.
- Good knowledge of computers.

Nature of duties: As per Annexure - I

Remuneration

Consolidated payment in the range of Rs. **51,750/ - 75,000/- per month** (depending upon experience).

Place of Posting - New Delhi

Other conditions

Age Limit: Not more than 60 years

Application in prescribed format at **Annexure -II** may be sent in an envelope superscribed 'Application for the Post of _____' to **The Assistant Director General (BS) National AIDS Control Organization 9th Floor, Chandralok Building, 36, Janpath New Delhi-110 001**. The last date of receipt of application will be 11 october 2010. Application shall not be entertained after the last date

**Terms of Reference (ToR) for the post of Programme Officer (Quality Control) in National
Blood Transfusion Council**

- Implementation of standards laid down by TRG (BS) and NACO in Blood Transfusion Services.
- Training programme for Blood Bank Medical and Para-medical staff on quality system.
- To devise system for implementation of External and Internal Quality Assessment Schemes.
- To liaise with States for External and Internal Audit of Blood Banks.
- To assist SACS for development of Quality System in Blood Banks in their own states.
- To submit report upon completion of assignment.
- Any other work as assigned by Asstt. Director General (Blood Safety), NACO/ Director (NBTC)

Annexure II

Application format

1. Name _____

2. Father's Name _____

3. Date of Birth _____

4. Domicile _____

5. Nationality _____

6. Mailing Address (with Te/Mob.No. and E-mail address _____

7. Permanent Address _____

8. Educational Qualifications

S.No.	Course	Subject	University/ Institute	Year of Passing	Division/class s

9. Work Experience

S.No.	Organisation/ Institute	Designation	Scale of pay/ Salary per annum	Length of Service		Nature of work, in brief
				From	To	

10. Whether SC/ST/OBC _____

Declaration: I hereby declare that the statements made in this application are true and complete to the best of my knowledge and belief and nothing has been concealed / distorted. If at any time I am found to have concealed/ distorted any material / information, my contractual appointment is liable to be terminated without notice.

Place :

Date:

(Signature)