

Speed post

.No.RO/2009-10/Updating website/2190-92
Government of India
REGIONAL OFFICE FOR HEALTH AND F.W.

4th Floor, Kendriya Sadan,
Sector 9, Chandigarh-160009
Dated the 13.1.10

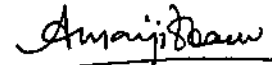
To
✓ **The Technical Director,
NIC,
Ministry of Health & F.W.,
Nirman Bhavan, New Delhi.**

Sub: Updating the information on the Website.

Sir,

This is with reference to RD Cell letter No.Z.15018/20/2008-RDC dated 18.12.09 on the above noted subject and to furnish the enclosed information on 17 points under Para 4 (1) of RTI Act, 2005 for your information and posted on the website. The information has also emailed at **vandana @nb.nic**

Yours faithfully,



(DR. AMARJIT KAUR)
Senior Regional Director I/C

Encl; As above.

Copy for information and necessary action to along with CD:

1. The Section Officer (RTI Section), Dte. General of Health Services, Nirman Bhavan, New Delhi.
2. The Section Officer, RD Cell, Dte. General of Health Services, Nirman Bhavan, New Delhi.

/ **Senior Regional Director I/C**

REGIONAL OFFICE FOR HEALTH & F.W., CHANDIGARH

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| <p>1.</p> <p>(a) Particulars of its organization</p> <p>(b) Functions and duties</p> | <p>Objectives/functions of the RHO.</p> <p>At present this office is having 3 components namely Family Welfare, National Vector Borne Diseases Control Programme, and Regional Health Statistics Training Centre, Mohali.</p> <p>The main functions of the Family Welfare and N.B.D.C.P. are as under:</p> <ul style="list-style-type: none"> - To carry out evaluation, monitoring and keeping liaison with the States of Punjab, Haryana and UT Chandigarh of all the National Health Programmes. - Carrying of Joint Monitoring of NHRM activities. - To attend all the meetings/conferences/workshops/seminars organized by the Ministry/DGHS/NVBDCP/State Governments on national health programmes and other administration matters. - To feed back on all the National Health Programmes in the region to the Ministry/DGHS/NVBDCP or any other institute. - To keep supervision/monitoring on the funds released to the States by Govt. of India through ROHFW, Chandigarh for various schemes. - Cross check of blood slides and supervising the laboratories in the field. - MOFRS team undertakes studies to detect chloroquine resistance to p.falciparum in the States of Punjab, Haryana and UT Chandigarh. - The Entomological wing is carrying out entomological/longitudinal studies in the region i.e. Punjab, Haryana and UT Chandigarh and H.P. |
| <p>2.</p> <p>The power and duties of its officers and employees</p> | <p>Administrative, Financial and technical</p> |
| <p>3.</p> <p>The procedure followed in the decision making process, including channels of supervision and accountability</p> | <p>Sometimes advice is sort from MOHFW/DGHS/NVBDCP</p> |

| | The norms set by it for the discharge of its functions | As per Guidelines/Instructions of MOHFW/DGHS/NVBDCP | | | | | | | | | | | | | | | | | | | | |
|--------------------------------|---|---|-------------|--------------------|------------------------------|------------|----------------------------|-----------|-----------------------------|------------|-------------------|------------|--------------------------|------------|---------------------------|---|----------------------------|-----------|--------------------------------|--------------|-----------------------------|------------|
| 5. | The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions | Yes | | | | | | | | | | | | | | | | | | | | |
| 6. | A statement of the categories of documents that are held by it or under its control | Sr.R.D. is acting as CDDO in respect of RHO, IAP, CGHS and RHSTC | | | | | | | | | | | | | | | | | | | | |
| 7. | The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof. | NA | | | | | | | | | | | | | | | | | | | | |
| 8 | A statement of the boards, councils communities and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public of the minutes of such meetings are accessible. | NA | | | | | | | | | | | | | | | | | | | | |
| | A directory of its officers and employees. | <table border="0"> <thead> <tr> <th>Name</th> <th>Contact No.</th> </tr> </thead> <tbody> <tr> <td>1. Dr. Amarjit Kaur, Sr.R.D.</td> <td>9872355526</td> </tr> <tr> <td>2. Dr. Sawinder Singh, CMO</td> <td>941801130</td> </tr> <tr> <td>3. Mrs. Urmil Gupta, Stneo.</td> <td>9915588782</td> </tr> <tr> <td>4. K.B.Singh, UDC</td> <td>9417629828</td> </tr> <tr> <td>5. Jarnail Singh, Steno.</td> <td>9417038825</td> </tr> <tr> <td>6. Mrs. Kiran Sharma, UDC</td> <td>-</td> </tr> <tr> <td>7. Mr. Gulshan Bhatia, LDC</td> <td>941741632</td> </tr> <tr> <td>8. Sh. Rattan Chand, Sr. Tech.</td> <td>0172-2791794</td> </tr> <tr> <td>9. Sh. Manmohan, Sr., Tech.</td> <td>9417250265</td> </tr> </tbody> </table> | Name | Contact No. | 1. Dr. Amarjit Kaur, Sr.R.D. | 9872355526 | 2. Dr. Sawinder Singh, CMO | 941801130 | 3. Mrs. Urmil Gupta, Stneo. | 9915588782 | 4. K.B.Singh, UDC | 9417629828 | 5. Jarnail Singh, Steno. | 9417038825 | 6. Mrs. Kiran Sharma, UDC | - | 7. Mr. Gulshan Bhatia, LDC | 941741632 | 8. Sh. Rattan Chand, Sr. Tech. | 0172-2791794 | 9. Sh. Manmohan, Sr., Tech. | 9417250265 |
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|----|---|--|--|
| | | 10.Smt.Kawaljit Kaur, Sr.Tech. 11.Sh. Ved Parkash, Jr. Tech. 12.Sham Singh, Jr. tech. 13.Chakradhar Prasad, Jr. Tech. 14.PK, Jena, IC 15.YS Parihar, IC 16.Neelam Rani, Steno. 17.Ranbir chander, L.A. 18.Pushkar Singh,LA 19.Gurmukh singh, LA 20.Smt. Sunehri Devi, LA 21.Jagmohan, Driver 22.Jaspal singh, driver 23.Pal singh, Safaiwala 24.Shyam Lal, chowkidar 25.Santosh Kumar, chowkidar 26.Tota ram, Peon 27.Balbir Chand, Peon | - 9463837515 9417566685 9257323730 9417528072 - 9417554893 9915473316 9464988823 9417110536 9463153112 9417871568 9779796675 9780273679 9417919553 9464835097 172-2749343 9888308532 |
| 10 | The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations. | Name & Deisgnation 1.Dr. Amarjit Kaur, Sr.R.D. 2. Dr. Sawinder Singh, CMO 3. Mrs. Urmil Gupta, Stneo. 4. K.B.Singh, UDC 5. Jarnail Singh, Steno. 6. Mrs. Kiran Sharma, UDC 7. Mr. Gulshan Bhatia, LDC 8. Sh. Rattan Chand, Sr. Tech. 9. Sh. Manmohan, Sr., Tech. 10.Smt.Kawaljit Kaur, Sr.Tech. 11.Sh. Ved Parkash, Jr. Tech. 12.Sham Singh, Jr. tech. 13.Chakradhar Prasad, Jr. Tech. 14.PK, Jena, IC 15.YS Parihar, IC 16.Neelam Rani, Steno. 17.Ranbir chander, L.A. 18.Pushkar Singh,LA 19.Gurmukh singh, LA 20.Smt. Sunehri Devi, LA 21.Jagmohan, Driver 22.Jaspal singh, driver 23.Pal singh, Safaiwala 24.Shyam Lal, chowkidar 25.Santosh Kumar, chowkidar 26.Tota ram, Peon | Total Emoluments as on Dec.2009 Rs.84411- Rs.57229- Rs.40458- Rs.23634- Rs.28167- Rs.24536- Rs.17333- Rs.27417- Rs.26547- Rs.25030- Rs.19455- Rs.19829- Rs.19213- Rs.16546- Rs.16336- Rs.25374- Rs.23242- Rs.20312- Rs.30312- Rs.20070- Rs.15346- Rs.12227- Rs.16688- Rs.14132- Rs.12316- Rs.13535- |

| 11 | The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made. | <p>Budget allocation for the year 2009-10</p> <table border="1"> <thead> <tr> <th data-bbox="523 102 949 136">Sr.No. Sub Head</th> <th colspan="2" data-bbox="953 102 1395 136">Budget Estimate</th> </tr> <tr> <td></td> <th data-bbox="953 141 1089 174">PLAN</th> <th data-bbox="1145 141 1395 174">NON-PLAN</th> </tr> </thead> <tbody> <tr> <td data-bbox="523 179 949 213">1. Salaries</td> <td data-bbox="953 179 1089 213">8775000</td> <td data-bbox="1145 179 1395 213">1888000</td> </tr> <tr> <td data-bbox="523 218 949 252">2. OTA</td> <td data-bbox="953 218 1089 252">10000</td> <td data-bbox="1145 218 1395 252">12000</td> </tr> <tr> <td data-bbox="523 257 949 290">3. DTE</td> <td data-bbox="953 257 1089 290">200000</td> <td data-bbox="1145 257 1395 290">50000</td> </tr> <tr> <td data-bbox="523 295 949 329">4. OE</td> <td data-bbox="953 295 1089 329">475000</td> <td data-bbox="1145 295 1395 329">70000</td> </tr> <tr> <td data-bbox="523 334 949 367">5. MT</td> <td data-bbox="953 334 1089 367">150000</td> <td data-bbox="1145 334 1395 367">70000</td> </tr> <tr> <td data-bbox="523 372 949 406">6. OC</td> <td data-bbox="953 372 1089 406">100000</td> <td data-bbox="1145 372 1395 406">50000</td> </tr> <tr> <td data-bbox="523 411 949 445">7. Wages</td> <td data-bbox="953 411 1089 445">10000</td> <td data-bbox="1145 411 1395 445">-</td> </tr> <tr> <td data-bbox="523 450 949 483">8. MV/POL</td> <td data-bbox="953 450 1089 483">150000</td> <td data-bbox="1145 450 1395 483">40000</td> </tr> </tbody> </table> | Sr.No. Sub Head | Budget Estimate | | | PLAN | NON-PLAN | 1. Salaries | 8775000 | 1888000 | 2. OTA | 10000 | 12000 | 3. DTE | 200000 | 50000 | 4. OE | 475000 | 70000 | 5. MT | 150000 | 70000 | 6. OC | 100000 | 50000 | 7. Wages | 10000 | - | 8. MV/POL | 150000 | 40000 |
|-----------------|---|---|-----------------|-----------------|--|--|------|----------|-------------|---------|---------|--------|-------|-------|--------|--------|-------|-------|--------|-------|-------|--------|-------|-------|--------|-------|----------|-------|---|-----------|--------|-------|
| Sr.No. Sub Head | Budget Estimate | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | PLAN | NON-PLAN | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. Salaries | 8775000 | 1888000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2. OTA | 10000 | 12000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3. DTE | 200000 | 50000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4. OE | 475000 | 70000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5. MT | 150000 | 70000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 7. Wages | 10000 | - | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8. MV/POL | 150000 | 40000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | The name of execution of subsidy programme, including the amounts allocated and the details of beneficiaries of such programmes. | N.A. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 13 | Particulars of recipients of concessions, permits or authorization granted by it. | N.A. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 14 | Details in respect of the information, available to or held by it, reduced in an electronic form. | - | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 15 | The particulars of facilities available to citizen for obtaining information, including the working hours of a library or reading room, if maintained for public use. | A small library has been set up for the use of employees and not for public. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 16 | The name, designations and other particulars of the Public Information Officers. | Dr. Sawinder Singh, Chief Medical Officer, ROH&FW, Chandigarh | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 17 | Such other information as may be prescribed and thereafter update these publications every year. | - | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |