

Regional Office for Health & Family Welfare Bhopal

Office set up

: The Office is an integrated Office with four different units:

- i. NVBDCP
- ii. NVBDCP (Malaria Operational Field Research Scheme)
- iii. Family Welfare
- iv. HI-FSU (CBHI)

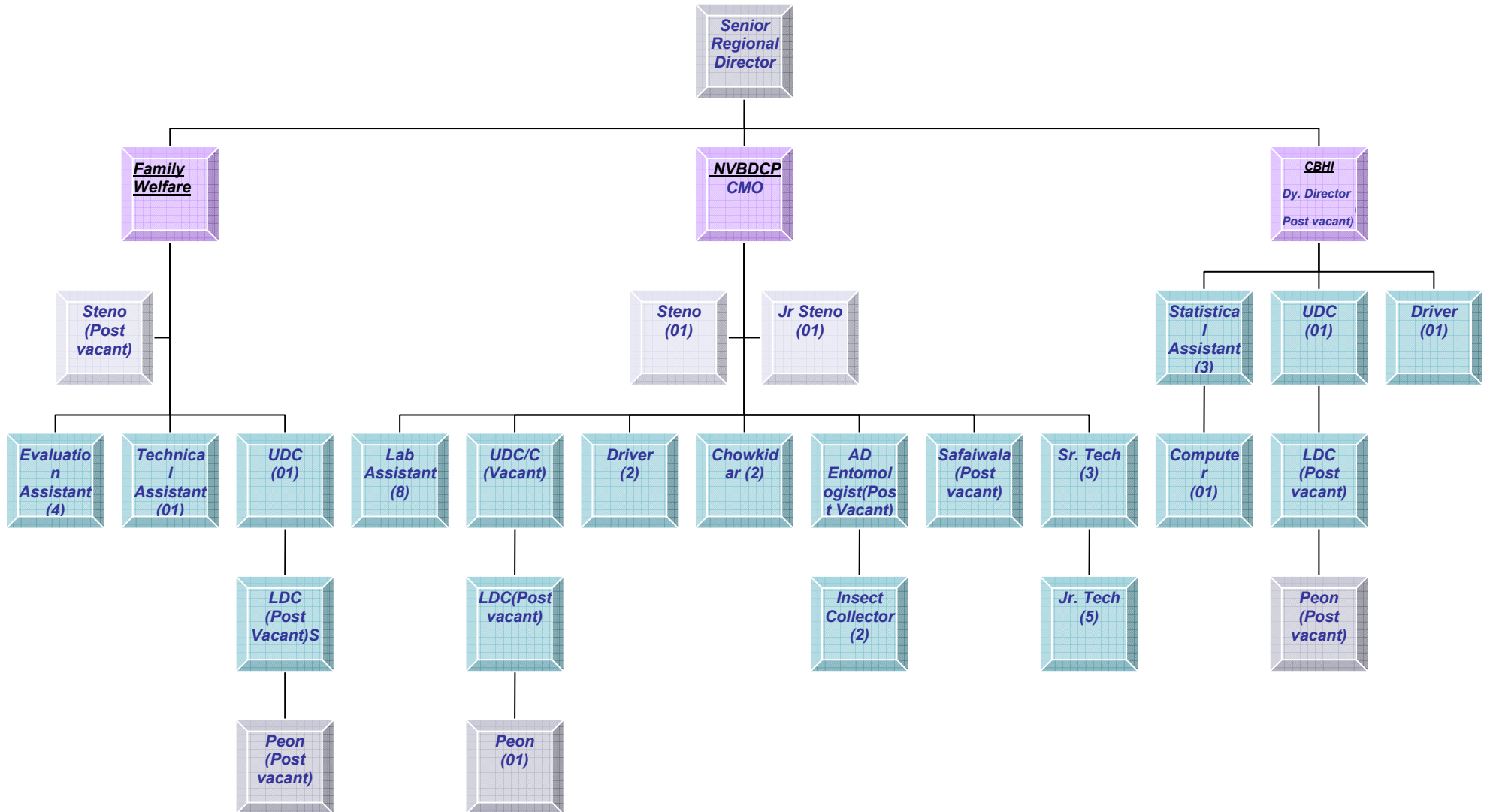
Address of the Office

Government of India
Regional Office for Health & Family Welfare
32, Purjor House, Indira Press Complex
Zone – I, M.P. Nagar
Bhopal – 462011 (M.P)

Information Cell under RTI Act, 2005

1.	Public Information Officer	Dr. R. K Vyas Chief Medical Officer(NFSG) Address-same as above
2.	Appellate Authority	Dr. R.C. Sisodia Senior Regional Director Address-same as above
3.	Other Staff in the Information Cell	1. Shri D. S. Mukherjee, UDC 2. Shri Stayanarayan, UDC
4.	Room for the work	Establishment Section, ROHFW, Bhopal
5.	Telephone/Fax Number	Tele fax :- 0755-2553374
6.	E-mail	rohfwbho@mp.nic.in

Regional Office for Health & Family Welfare, Bhopal



Introduction:-

This Office came into existence in the year 1965 first as “Regional Health Office”. Later on in the year 1979 NMEP Component was merged and it was renamed as “Regional Office for Health and Family Welfare”. It is headed by Sr. Regional Director (HFW), one of the subordinate offices of the Directorate General of health Services, an attached office of the Ministry of Health & Family Welfare.

At present, the office comprises of the following 4 divisions:

- | | | |
|------|----------------|------------|
| i) | NVBDCP | (Non-Plan) |
| ii) | NVBDCP (MOFRS) | (Plan) |
| iii) | Family Welfare | (Plan) |
| iv) | HI-FSU (CBHI) | (Plan) |

Functions in Brief

Family Welfare

- ROHFW, Bhopal looks after **monitoring, supervision and evaluation** of all National Health Programmes, Centrally Aided Schemes in Madhya Pradesh and implementation of activities under NRHM.
- Liaison and Co-ordination work for the various National Health & Family Welfare Programmes with the State Govt. of Madhya Pradesh.
- Review of Family Welfare Services in the State of **Madhya Pradesh, Chhatisgarh, Chandigarh, Gujarat, Orissa** by RET.
- Field cross-checking of the quality of all Health & FW activities and on the spot technical guidance to the State Govt. with a view to improve standard of Family Welfare services from the gross root level.
- Handling different Court cases.
- To associate as a Member Secretary/Member in various Implementation Committees and Grant Sanction Committees like State Health Society, NGOs etc.

CBHI (FSU, Bhopal)

- CBHI In-service training courses on ‘**Health Statistics**’ and **Internal Classification of Diseases, (ICD – 10) & Family of International Classification (ICF)** for Non-medical personnel pertaining to Statistics divisions in the States/UTs of **Madhya Pradesh, Chhattisgarh, Maharashtra, Daman & Diu, Dadra & Nagar Haveli & Goa.**
- Supervision/monitoring of flow of data on various health indicators from periphery to National level (i.e. CBHI) in Madhya Pradesh, Chhattisgarh, Maharashtra, Daman & Diu and Dadra & Nagar Haveli. Planning and conducting research studies for strengthening Health Information System in different districts. Vigil on State Health Situation and timely information to CBHI.

NVBDCP(Plan)

- To conduct Therapeutic/Clinical efficacy studies in various district of M.P. & Chattisgarh which is helpful in detection and report drug resistance to P. falciparum foci with Chloroquine and other anti malarials used in the treatment of Malaria.
- Cross-checking of blood slides/running malaria clinic/distribution of drugs/assisting in Enhanced Malaria Control Programme training course.

NVBDCP (Non-Plan)

- Review and analyze monthly technical reports of Vector Borne Diseases i.e. **Malaria, Filariasis, J.E. Dengue and Chikungunya.**
- Maintenance of Malaria Clinic, checking of blood slides of febrile patients for free treatment to the malaria patients as per NVBDCP guidelines issued from time to time.
- Imparting technical trainings such as ‘**Induction Level**’& ‘**Re-orientation level**’ training in **Malaria Microscopy** under NVBDCP for Paramedical Staff and other categories of persons in the State of **Madhya Pradesh.**

Component wise duties

FW

- Evaluation of the FW & Reproductive Child Health Programme i.e.
 - i. Quantitative verification of the genuineness of the acceptors and their characteristics.
 - ii. To inspect the Quality of work of Health workers in each PHC by sample verification.

FSU (CBHI)

- Act as nodal agency for supervision/monitoring of electronic flow of data on various health indicators from periphery to National level (i.e. CBHI) in Madhya Pradesh, Chhattisgarh, Maharashtra, Daman & Diu and Dadra & Nagar Haveli & Goa.
- Planning and conducting research studies for strengthening Health Information System in different districts of Madhya Pradesh, Chhattisgarh, Maharashtra, Daman & Diu, Dadra & Nagar Haveli & Goa.
- Conducting need based research studies in local areas in the health sector.
- To plan and conduct training on subjects such as *Health Statistics and ICD-10* for building trained manpower on Health Information System in Madhya Pradesh, Chhattisgarh, Maharashtra, Daman & Diu and Dadra & Nagar Haveli & Goa.
- Vigil on State Health Situation and timely information to CBHI in this context.
- Monitoring & Implementation of NRHM activities.
- Health Sector Policy Reform Options Database (HS-PROD).
- Integrated Disease Surveillance Project (IDSP).
- Improving and strengthening the use of ICD-10 and Medical Record System in India.
- Analysis of Health Data.

NVBDCP

- To run malaria clinic & to provide presumptive and radical treatment to patients.
- Cross-checking of positive & negative blood slides coming to office from all districts of M.P. & Chhattisgarh.
- To impart malaria Microscopy training to laboratory technicians of M.P. State.
- Collection & Compilation of epidemiological data related to malaria & action there on.
- IEC activities to increase awareness about malaria prevention in the state.
- Observing malaria months and organizing seminars / workshops / meetings.
- Therapeutic/Clinical Efficiency studies in various districts of M.P. & Chhattisgarh.
- Organizing workshops on Vector Borne Diseases i.e Malaria, Filariasis, Dengue, Chikungunya, Japanese Encephalitis and Kala- Azar as per instructions of Dte. NVBDCP, Delhi.

Staff Strength ROHFW, Bhopal

Section	Post	Sanctioned	In Position	Vacant	Lapsed
FW	SRD	1	1	0	
	Steno	1	0	0	1
	UDC	1	1	0	
	LDC	1	0	1	
	EA	4	1	3	
	TA	1	1	0	
	Peon	1	0	0	1
CBHI (HI-FSU)	Dy. Director	1	0	1	
	UDC	1	1	0	
	LDC	1	0	1	
	SA	3	3	0	
	Computer	1	1	0	
	Driver	1	1	0	
	Peon	1	0	1	
NVBDCP (Plan)	CMO	1	1	0	
	Research Officer(Med.)	1	0	1	
	Jr. Steno	1	1	0	
	LA	8	8	0	
	IC	2	1	1	
	Driver	1	1	0	
	Chowkidar	1	1	0	
	Safaiwala	1	0	1	
NVBDCP (Non-Plan)	AD (Entomologist)	1	0	1	
	UDC/Computer	1	0	1	
	LDC	1	0	1	
	Steno	1	1	0	
	Sr. Tech	3	3	0	
	Lab Assistant-I	5	3	0	
	Lab Assistant-II		2		
	Driver	1	1	0	
	Chowkidar	1	1	0	
	Peon	1	1	0	
Total		50	35	13	2

Group	Sanctioned	In Position	Vacant	Lapsed
A	5	2	3	0
B	0	0	0	0
C	39	30	8	1
D	6	3	2	1
Total	50	35	13	2

STAFF POSITION OF REGIONAL OFFICE FOR HEALTH & FAMILY WELFARE, BHOPAL, M.P.)

as on 31/8/2009

Component	Sl No	Name of the Official	Designation	Current Grade pay	Category / Group of Post	Whether Technical / Non-Technical	Qualification	Date of Birth	Date of entry into Govt. Service	Date of joining in the present Grade / Post	MACP			whether reserved or Otherwise
											1 st	2 nd	3 rd	
	1	Dr R C Sisodia	Sr. Regional Director	10000	A	Technical	MBBS	1/10/1951	1/11/1977	14/01/2009 (Senior Administrative Grade)	-	-	-	SC
FW	2	Shri D.S.Mukherjee	UDC	2800	C	Non-Tech	B.A.	15/7/1951	10/7/1976	6/12/1988	--	7.10.2000	7/2009	-
	3	Smt.Kishori Shukla	Eval.Assistant	2800	C	Non-Tech	M.A(Econo)	17/11/1970	1/8/1996	1/8/1996	-	-	-	OBC
	4	Shri.B.K.Minj	Tech.Assistant	4200	C	Non-Tech	B.Sc.(Maths.)	2/3/1975	5/25/1998	5/25/1998	7/2009	-	-	ST
	5	Shri.Satyanarayana	U.D.C.	2400	C	Non-Tech	H.S.C	6/6/1966	10/28/1986	1/20/1995	-	-	-	ST
	6	Shri.R.K.Shrivastava	Stat.Assistant	4200	C	Technical	M Com.,LL.B.	9/5/1960	9/5/1986	9/5/1986	8/9/1999	-	-	-
	7	Shri.R.K.Mathur	Stat.Assistant	4200	C	Technical	M.Com.	7/26/1960	9/8/1986	9/8/1986	8/9/1999	-	-	-
	8	Shri.H.L.Ahirwar	Stat.Assistant	4200	C	Technical	B.A.	7/30/1964	11/16/1990	11/16/1990	16/11/2002	-	-	SC
	9	Shri.Anjum Uddin	Computer	4600	C	Technical	B.Sc.	7/17/1963	8/22/1988	8/22/1988	8/22/2000	7/2009	-	-
	10	Shri.Sohanlal Batham	Driver	2800	C	Non-Tech	VIIth passed	10/6/1959	9/8/1986	9/8/1986	9/8/1999	7/2009	-	ST
NVBDCP (PLAN)	11	Dr.R.K.Vyas	CMO (NFSG)	8700	A	Technical	M.B.B.S.	27/11/957	15/10/1986	22/10/1991	-	-	-	-
	12	Shri.S.A.Khader	Jr.Steno.	4200	C	Non-Tech	Matric	12/20/1964	2/24/1986	8/23/1988	29.9.2007			
	13	Sh.Anil Kumar O.R.	Lab.Asstt.	2800	C	Technical	B.Sc.	7/27/1963	2/24/1986	2/24/1986	29.9.2007			
	14	Sh.Dinesh Kumar Mishra	Lab.Asstt.	2800	C	Technical	M.A.	11/1/1964	2/24/1986	2/24/1986	29.9.2007			
	15	Sh.Devendra Kumar Mishra	Lab.Asstt.	2800	C	Technical	H.S.C	6/2/1965	2/24/1986	2/24/1986	29.9.2007			

	16	Sh.Sunil Khare	Lab.Asstt.	2800	C	Technical	H.Sc.	11/5/1967	2/24/1986	2/24/1986	29.9.2007		SC
	17	Sh.Sunil Fulzele	Lab.Asstt.	-	C	Technical	S.S.C	10/18/1960	3/4/1986	3/4/1986	-		
	18	Shri.P.N.Giri	Lab.Asstt.	2800	C	Technical	M.A(Socio)	3/25/1963	3/6/1986	3/6/1986	29.9.2007		OBC
	19	Sh.Ashok Kumar Yadav	Lab.Asstt.	2800	C	Technical	B.A.	31/4/1970	8/30/1988	8/30/1988	29.9.2007		
	20	Sh.Anil Kumar K.	Lab.Asstt.	2800	C	Technical	B.A.	5/31/1969	9/8/1988	9/8/1988	29.9.2007		
	21	Sh.Kishor Wasnik	Insect Colle.	2400	C	Technical	MA (Socio)	6/30/1969	11/11/1997	11/11/1997			SC
	22	Sh P K Mirdha	Lab.Asstt-II.	2400	C	Technical	M A (History)	12.12.1966-	6.8.1992-	30.12.2026-	-	8.6.2004	OBC
	23	Sh.R.K.Magre	Driver	2400	C	Non-Tech	3RD passed	1/10/1961	4/21/1987	4/21/1987	29.9.2007		SC
	24	Hari Shankar Gour	Chowkidar	1800	D	Non-Tech	High School	2/10/1965	2/7/1986		29.9.2007		
NVBDCP (NON-PLAN)	25	Sh.Sanjay Pal	Stenographer	2400	C	Non-Tech	B.A.	3/9/1978	5/20/2003	5/20/2003			OBC
	26	Sh.M.J.Qureshi	Sr.Tech.	4200	C	Technical	M.Sc.(Chem.)	8/1/1961	3/21/1984	3/21/1984	8/9/1999		
	27	Sh.R.S.Patil	Sr.Tech.	4200	C	Technical	M.Sc.(Chem.)	7/1/1961	5/21/1984	5/21/1984	8/9/1999		
	28	Sh.R.K.Rai	Sr.Tech.	4200	C	Technical	B.Sc.	7/28/1961	10/1/1984	4/11/1986			SC
	29	Smt.Veena Garnorkar	Lab.Asstt.-I	4200	C	Technical	M.Sc.(Zoology)	2/25/1959	8/17/1981	1/1/1996		17.8.2005	
	30	Smt. Nighat Afza	Lab.Asstt.-I	4200	C	Technical	M.Sc.(Chem.)	5/15/1959	3/19/1983	1/1/1996		19.3.2007	
	31	Shri.R.K.Singh	Lab.Asstt.-I	2800	C	Technical	M.Sc.(Chem.)	10/15/1961	3/12/1984	1/1/1996			
	32	Shri.H.D.Gajabhiye	Lab.Asstt.-I	2400	C	Technical	HSC	7/20/1958	8/18/1981	1/1/1996		18.8.2005	SC
	33	Shri.Naseeb Khan	Driver	1900	C	Non-Tech	Jr.High School	10/10/1962	6/25/1996	9/4/2001			
	34	Shri Jaipal Singh	Peon	1800	D	Non-Tech	HSC	14/11/1965	23/8/1991	23/8/1991	22/8/2003		ST
	35	Shri.U.S.Dubey	Chowkidar	1800	D	Non-Tech	8 th passed	20/9/1955	29/6/1981	29/6/1981		9/8/1999	

The powers and duties of Officers and employees of ROHFW, Bhopal

Component	SI No	Name of the Official	Designation	Job Assignment
FW	1.	Dr R C Sisodia	Sr Regional Director	<ul style="list-style-type: none"> ❖ ROHFW, Bhopal looks after monitoring, supervision and evaluation of all National Health Programmes, Centrally Aided Schemes in Madhya Pradesh and implementation of activities under NRHM. ❖ Liaison and Co-ordination work for the various National Health & Family Welfare Programmes with State Government. ❖ Imparting technical trainings such as 'Induction Level & 'Re-orientation level' training in Malaria Microscopy under NVBDCP for Paramedical Staff and other categories of persons & CBHI In-service training on 'Health Statistics' and 'ICD-10' & ICF for Non-medical personnel. ❖ Field Cross-checking of the quality of all Health & Family Welfare activities and on the spot technical guidance to State Government with a view to improve the standard of Family Welfare Services. ❖ Review and analyze monthly technical reports of Vector Borne Diseases like Malaria, Filariasis, JE, Dengue and Chikungunya & Family Welfare Programmes. ❖ Maintenance of Malaria Clinic, checking of blood slides of febrile patients for free treatment to malaria patients as per NVBDCP guidelines. ❖ Supervision/monitoring of flow of data on various health indicators from periphery to National level (i.e. CBHI) in Madhya Pradesh, Chhattisgarh, Maharashtra, Daman & Diu and Dadra & Nagar Haveli. ❖ Planning and conducting research studies for strengthening Health Information System in different districts. ❖ Vigil on State health situation and sending timely information to CBHI ❖ To associate as a Member Secretary/Member in the various Implementation Committees and Grant Sanction Committees like State Health Society, NGO etc. ❖ To conduct Therapeutic/Clinical efficacy studies in various districts of MP & Chattisgarh which is helpful in detection and report drug resistance to P. falciparum foci with Chloroquine and other anti malarials used in the treatment of malaria. ❖ Handling different court cases.
FW	2	Shri D.S.Mukherjee	UDC	<p>Work of the Establishment & Administration section of ROHFW, Bhopal.</p> <p>Handling and Maintaining of following files</p> <p>Service books, leave accounts, personal files, matter relating to sanction of posts, recruitment, maintenance of reservation rosters for SC/ST/OBC, furnishing information on SC/ST/OBC/ Physically handicapped , minority community and women reservation, Parliament Questions, training of HIFSU staff, Vigilance Public Grievance and Sexual Harassment files, NSV account/Vr. scrutiny, retirement/Pension cases, correspondence on Office Building/Accommodation, all court case matters, ACR's, Seniority, Promotion, Transfers, RTI.</p> <p>Other works assigned by SRD.</p>
	3	Smt.Kishori Shukla	Evaluation Assistant	1. Evaluation of the FW & RCH Programme i.e.

			<ol style="list-style-type: none"> i. Quantitative verification of the genuineness of the acceptors and their characteristics. ii. To inspect the Quality of work of Health workers in each PHC by sample verification. <ol style="list-style-type: none"> 2. Performs duty of Hindi Officer. 3. Other work as and when assigned by SRD
	4	Shri.B.K.Minj Technical Assistant	<ol style="list-style-type: none"> 1. Evaluation of Family Welfare acceptors by sample checking in different districts of Madhya Pradesh & Chhattisgarh State every month. 2. Accompanying SRD during field tours for the work Appraisal of All National Health Programmes in M.P. & Chhattisgarh and render assistance to prepare report for the same. 3. Other work as and when assigned by SRD & CMO(NFSG)
CBHI (HIFSU)	5.	Vacant Dy. Director (ISS)	<ol style="list-style-type: none"> 1. Since each FSU is the Mini-CBHI located at Regional Office, it has the responsibility of performing the activities of CBHI for the State/UT's under its jurisdiction (Madhya Pradesh, Chhattisgarh, Maharashtra, Dadra & Nagar Haveli and Daman & Diu). Thus, (i) The conduction of Research studies given by CBHI,HQ., (Planning, Designing, Monitoring, conducting & Analysis and report writing), (ii) Coordination with the allotted States/UT's (iii) Day to day administration of FSU's (iv) To inspect and monitor the work of staff working under him/her. (v) Conduction of Orientation training courses on health statistics and ICD-10 for non-medical personnel & also acts as In house faculty. (vi) Vigil on State Health Situation and timely information to CBHI HQ in this context. 2. Being the Officer In-charge of FSU, Deputy Director is responsible for administration of existing activities of the FSU and the works assigned by the CBHI, HQ from time to time. He has to perform the managerial role for the smooth functioning of the FSU's. 3. Since FSU is one of the component of ROHFW and as the SRD/RD/HOD is the appointing authority for the Group "C" and Group "D" employees of FSU, Deputy director is the recommending authority pertains to all Technical and Administrative work with respect to his/her FSU. 4. Deputy Director will also assist SRD as and when demanded. 5. To advise the CBHI, HQ in its technical work by using the experience gathered from the field. 6. To control and monitor the budget of the FSU by advising the Head, ROHFW. 7. To work towards the welfare of the employees of the FSU. 8. Central Public Information Officer in respect of RTI Act-2005 for ROHFW Bhopal. 9. To make noting in all the files of the Accounts, Establishment and Store sections before the movement of file to Sr. Regional Director.
	6.	Shri.Satyanarayana U.D.C.	<p>Vehicle- Maintenance of log books, Group D Uniform inspection, repair works of the office, dispatch dairy, RTI. Hindi Typing assistance to DD/SRD. Member of Rajbhasha Committee. Other works assigned by DD/SRD as and when required.</p>
	7.	Shri.R.K.Shrivastava Statistical Assistant	<ol style="list-style-type: none"> 1. Conduction, collection, compilation and analysis of data collected from field in different research studies assigned by CBHI H.Q.
	8.	Shri.R.K.Mathur Statistical Assistant	<ol style="list-style-type: none"> 2. Assisting in Orientation training courses on health statistics and ICD-10 & also act as In house faculty.
	9.	Shri.H.L.Ahirwar Statistical Assistant	<ol style="list-style-type: none"> 3. Assistance to Deputy Director in planning tours, preparation of study questionnaires, preparation of study reports as and when required.
10.	Shri.Anjum Uddin Computer	<ol style="list-style-type: none"> 4. Other works assigned by DD/SRD. 5. Vigil on State Health Situation and timely information to CBHI HQ in this context. 6. Official in Sl.No. 11 perform work on computer. 	

	11.	Shri.Sohanlal Batham	Driver	Driving the office vehicle No. MP-04 J8061 (GYPSY). Accompanying Officer and Staff on field tours as well as local visits.
NVBDCP (PLAN)	12.	Dr.R K Vyas	CMO (NFSG)	<ul style="list-style-type: none"> ❖ Overall supervision of Laboratory including clinic and its day-to-day functioning. ❖ Performance of extensive tours to various districts of Madhya Pradesh by chalking out Annual tour programme for the on the spot assessment of NVBDCP/FW/Leprosy/TB/AIDS all National Health Programmes functioning in Madhya Pradesh. ❖ Proceeding on tours during epidemics/outbreaks of Malaria in the in the affected areas of Madhya Pradesh on receipt of information about deaths due to diseases like malaria and execute necessary steps to get the area fever surveyed and suggest necessary steps for containment of Malaria & submits reports to SRD & State Programme Officer. ❖ To monitor and supervise the activities of Anti Malaria Months. ❖ Paying special attention towards 24 EMCP unit of Madhya Pradesh which are sensitive malarious areas. ❖ Monitor and supervision of Pulse Polio Programmes of State Government by performing tours to various districts of MP & taking stock of activities of PP Programmes. ❖ To supervise the activities of District Health Society and its expenditure detail. ❖ Maintaining Liason & Co-ordination with State Programme Officer in order to run the all National Health Programmes in better manner. ❖ Planning for preparation of IEC material for Publicity & advertisements with Sr Regional Director and accordingly calling for quotations, issue supply orders and after procurement of material distribute the same to concerned state authorities. ❖ To supervise Family Welfare projects aided by Central Government as per instructions of Senior Regional Director. ❖ To supervise the roaster duties of Chowkidars. ❖ To assist Senior Regional Director in day-to-day administrative matters for smooth functioning of Office. ❖ To attend interstate border meetings as per instructions of Senior Regional Director. ❖ To prepare material, transparencies for workshops etc & deliver lectures. ❖ To supervise Malaria Microscopy trainings courses at ROHFW, Bhopal and impart training classes for Lab. Technicians of Madhya Pradesh.
	13.	Sh. Kishor Wasnik Insect Collector		<p>Collection of Mosquito and Larva during field visits and also during training field visits of Malaria Inspector and Insect Collector.</p> <p>Attending patients in the Malaria Clinic. Patients are attended by collecting slides, examined and after detection of positive cases, radical treatment given to patients. Cross checking of blood slides received from districts</p> <p>Involvement in various training classes in Malaria-Entomological MI training.</p> <p>Assisting Sr. Technician for preparing Malaria reports, preparation of result sheets after cross checking for dispatch. Assistance to SRD as and when required.</p>
	14.	Shri.S.A.Khader	Jr. Stenographer	<p>Taking dictations from SRD & CMO (NFSG) and typing of letters.</p> <p>All administrative correspondence with NVBDCP, CBHI, DGHS, MOH & FW assisting Establishment section.</p> <p>Dealing tour programmes, tour dairy, preparing tour reports of SRD (HFW), CMO (NFSG) and MOFRS section.</p> <p>Maintaining Purchase file.</p> <p>Other work assigned by SRD.</p>
	15.	Sh.Anil Kumar O.R.	Lab. Assistant-II	<p>Field visit to different PHC's selected for study, for collection of Mass Blood Survey in order to find out the cases for the purpose of Drug Resistance Study Slides collected from field (Villages) are fixed, stained and examined.</p> <p>After the mass survey of the patients of the selected cases are to be convinced for giving blood slides for the drug resistance purpose. The slides of the selected cases are preserved in a process as instructed by the Dte. NMEP.</p> <p>Besides mass survey the test slides are also examined and epidemiological data are collected. At Hqtrs. Selected cases stained and examined. Other works entrusted by RD (HFW).</p>
	16.	Sh.Dinesh Kumar Mishra	Lab. Assistant-II	
	17.	Sh.Devendra Kumar Mishra	Lab. Assistant-II	
18.	Sh.Sunil Khare	Lab. Assistant-II		

	19.	Sh.Sunil Fulzele	Lab. Assistant-II	Cross checking of blood slides received from districts
	20	Shri.P.N.Giri	Lab. Assistant-II	
	21	Sh.Ashok Kumar Yadav	Lab. Assistant-II	
	22	Sh.Anil Kumar K.	Lab. Assistant-II	
	23	Sh.R.K.Magre	Driver	Driving the office vehicle No. MP-02 5860 (TRAX). Accompanying Officer and Staff on field tours as well as local visits.
	24	Hari Shankar Gour	Chowkidar	Performing Chowkidari duty.
NVBDCP (NON-PLAN)	25	Sh.Sanjay Pal	Stenographer	Stenographic assistance to the SRD/DD and all accounts section letters and e-mails. Disciplinary Proceedings, Hindi Typing assistance to DD/SRD. Member of Rajbhasha Committee. Other works assigned by SRD as and when required.
	26	Vacant	L.D.C.	Work of the Accounts Section of ROHFW, Bhopal. Handling the cash of all wings and maintenance of Cash Book and other relevant records pertaining to accounts, Checking/passing, encashment and disbursement of claims/ bills of all Officers and staff of all the wings as well as party bills of all the wings. All important correspondences relating to accounts. Calculation of Income Tax, other works entrusted by RD (HFW), Bhopal. Drawl of all bills and maintenance of related registers of CGHS, Dispensary, Bhopal
	27	Sh.M.J.Qureshi	Sr. Technician	<ol style="list-style-type: none"> 1. Cross Check of Blood Slides received 2. Involvement in training, record keeping. 3. Attending patients in the Malaria Clinic attached to the office. 4. Assessment of Malaria data. Technical correspondence, Field tours, survey of Malaria, Involvement in EMPC activities, other works entrusted by RD (HFW).
	28	Sh.R.S.Patil	Sr. Technician	
	29	Sh.R.K.Rai	Sr. Technician	
	30	Smt.Veena Garnorkar	Lab.Asstt.-I	<p>Cross checking of blood slides received from districts. Assisting the Sr. Tech.for preparing Malaria Reports, preparation of result after cross checking for dispatch. Confirmation of death cases Slides which are sent by Districts and Examination of discrepancy of cross checking slides. Attending patients in the Malaria Patients are attended by collecting slides, examined and after detection of positive cases, radical treatment given to patients. Involvement in various training classes in Malaria. Field visits to spot check the Laboratory activities and among other works entrusted by RD or CMO (NFSG). Officials in Sl no. 32 & 33 have also been interested with the job of blood slide collection of fever cases in the Malaria clinic of ROHFW, Bhopal.</p>
	31	Smt Nighat Afza	Lab.Asstt.-I	
	32	Shri.R.K.Singh	Lab.Asstt.-I	
	33	Shri.H.D.Gajabhiye	Lab.Asstt.-I	
	34	Shri P K Mirdha	Jr. Technician	
	35	Shri.Naseeb Khan	Driver	Driving the office vehicle No. MP-04 H 6243 (SUMO). Accompanying Officer and Staff on field tours as well as local visits.
36	Shri Jaipal Singh	Peon	Attending the Officers and Staff on official work. Operating the Photocopier. Chowkidari duty as and when required.	
37	Shri.U.S.Dubey	Chowkidar	Chowkidari day & Night duty.	

Channel of supervision

Technical

NVBDCP(Non-PLAN)

Jr. Technician => Sr. Technician => CMO => Sr Regional Director
Insect Collector

NVBDCP (Plan)

Lab. Assistant => Sr. Technician => CMO => Sr Regional Director

FW (Plan)

Evaluation Assistant => Sr Regional Director.
Technical Assistant

HIFSU (Plan)

Statistical Assistant => Deputy Director (Vacant) => Sr Regional Director
Computer

Non-Technical

Establishment

UDC =>Chief Medical Officer (NFSG) => Sr Regional Director

Vehicle

UDC => Chief Medical Officer (NFSG) => Sr Regional Director

Accounts

LDC => Chief Medical Officer (NFSG) => Sr Regional Director
Steno.

Store

Jr. Steno => Chief Medical Officer (NFSG) => Sr Regional Director

General

Jr. Steno => Chief Medical Officer (NFSG) = Sr Regional Director

Budget Estimate for the financial year 2008-09

Sub- Head	PLAN	NON PLAN	TOTAL
Salary	94.95	39.85	134.60
Medical	3.00	1.00	4.00
Wages	0.35	0,00	0.35
OTA	0.40	0.15	0.55
DTE	4.75	0.50	5.25
OE	4.75	1.00	5.75
OC	2.75	0.00	2.75
MV	2.00	0.30	2.30
RRT	4.79	0	4.79
Pub.	0.20	0	0.20
OAE	5.00	0	5.00
ME	0.40	0	0.40
Total	123.34	42.8	165.94

Budget Allocation and Expenditure during year 2009-10 (Rs. In Lakhs)

Sub-head	Plan		NVBDCP Non Plan		Total
	BE	Exp. Upto 7/09	BE	Exp. Upto 7/09	
Salaries	94.75	31.85	39.85	14.35	46.21
Wages	0.35	0.22	0	0	0.22
Med. Treat	3.00	0.80	1.00	0.49	1.30
OTA	0.40	0.10	0.15	0.6	0.16
DTE	4.75	3.26	0.50	0	3.26
OE	4.75	1.14	1.00	0.61	1.75
RRT	4.79	1.56	--	--	1.56
OC	2.75	0.14	--	--	0.14
MV	2.00	0.43	0.30	0.9	0.52
PUB	0.20	0	0	0	0
ME	0.40	--	--	--	--
OAE	5.00	1.39	--	--	--
TOTAL	123.14	40.89	42.8	16.95	55.12

The Monthly Remuneration receive by each Officers and Employees

		Component	SI No	Name of the Official	Designation	Gross Salary for the month of August 2009
PLAN	FW		1	Dr.,R.C.Sisodia	Sr.Regional Director	1,16,954
			2	Shri D.S.Mukherjee	UDC	16812
			3	Smt.Kishori Shukla	Eval.Assistant	22470
			4	Shri.B.K.Minj	Tech.Assistant	18568
	CBHI		6	Shri.Satyanarayana	U.D.C.	14567
			7	Shri.R.K.Shrivastava	Stat.Assistant	31026
			8	Shri.R.K.Mathur	Stat.Assistant	30620
			9	Shri.H.L.Ahirwar	Stat.Assistant	28640
			10	Shri.Anjum Uddin	Computer	25658
			11	Shri.Sohanlal Batham	Driver	18889
			12	Dr.R.K.Vyas	CMO(NFSG)	97,550
	NVBDCP		13	Shri.S.A.Khader	Jr.Steno.	24221
			14	Sh.Anil Kumar O.R.	Lab.Asstt.	22483
			15	Sh.Dinesh Kumar Mishra	Lab.Asstt.	19551
			16	Sh.Devendra Kumar Mishra	Lab.Asstt.	22483
			17	Sh.Sunil Khare	Lab.Asstt.	19551
			18	Sh.Sunil Fulzele	Lab.Asstt.	-
			19	Shri.P.N.Giri	Lab.Asstt.	22483
			20	Sh.Ashok Kumar Yadav	Lab.Asstt.	22199
			21	Sh.Anil Kumar K.	Lab.Asstt.	22199
			22	Sh.Kishor Wasnik	Insect Colle.	13622
			23	Shri P K Mirdha	Lab. Asstt-II	-
			24	Sh.R.K.Magre	Driver	16122
			25	Hari Shankar Gour	Chowkidar	14441
	NVBDCP (NON-PLAN)		26	Sh.Sanjay Pal	Stenographer	16182
		28	Sh.M.J.Qureshi	Sr.Tech.	30506	
		29	Sh.R.S.Patil	Sr.Tech.	30506	
		30	Sh.R.K.Rai	Sr.Tech.	27311	
		31	Smt.Veena Garnorkar	Lab.Asstt-I	27723	
		32	Smt.Nighat Afza	Lab.Asstt-I	27638	
		33	Shri.R.K.Singh	Lab.Asstt-I	24386	
		34	Shri.H.D.Gajabhiye	Lab.Asstt-I	23119	
		35	Shri.Naseeb Khan	Driver	14212	
		36	Shri Jaipal Singh	Peon	14210	
		37	Shri.U.S.Dubey	Chowkidar	15727	

The norms set for the discharge of functions for the year 2009-10.

Section	SI NO	Activity	Norms
HI-FSU (CBHI)	1	In-service Orientation training on Health Statistics and ICD-10 for Non-Medical Personnel	Two batches of each of the Module Health Statistics and ICD-10 as assigned by CBHI, HQ New Delhi
	2	Research Studies	Four Studies one for each quarter to be conducted in at least two randomly selected districts (Health Institutions) from the states of Madhya Pradesh, Chhattisgarh, Maharashtra, Dadra & Nagar Haveli and Daman & Diu.
NVBDCP (PLAN & NON-PLAN)	1	Cross-checking of Blood Slides received from districts.	60 to 70 Slides per day per Technician.
	2	Report of Blood Samples collected in the Malaria Clinic.	To examine Blood Slides, giving radical treatment on the same day.
	3	“Malaria Microscopy Training” for Lab Technicians of State Govt.	To conduct as many number of batches (usually 4 to 5 in a year) as desired by the State Govt.
	4	“Therapeutic Efficacy Study against Chloroquine”	Four districts in a year (one Study usually requires 2 months for completion).
FW	1	Evaluation of the FW & RCH Programme i.e. i. Quantitative verification of the genuineness of the acceptors and their characteristics. ii. To inspect the Quality of work of Health workers in each PHC by sample verification by the <i>Evaluation Assistants</i> .	Two districts every month as assigned by Monitoring & Evaluation Section of DGHS, New Delhi.
	2	Verification & Cross-check of FW methods by <i>Technical Assistant</i> .	One district every month assigned by RD Cell of DGHS, New Delhi.
	3	Appraisal of National Health Programmes by <i>Sr. Regional Director</i> accompanied by <i>Technical Assistant</i> .	One district every month assigned by RD Cell of DGHS, New Delhi.

Internal Committees / Arrangement of ROHFW, Bhopal

Sr No	Committee	Constitution	
1	Rajbhasha Committee	1.Dr R.C.Sisodia,Senior Regional Director	Chairman
		2. Smt. Kishori Shukla, Evaluation Asstt.	Hindi Officer
		3. Dr.R.K.Vyas,CMO(NFSG)	Member
		4. Shri H L Ahirwar, Statistical Assistant	Member
		5. Shri. Dinesh Mishra, Lab Assistant	Member
		6. Shri. Satyanarayan, UDC	Member
		7. Shri. Sanjay Pal, Jr. Stenographer	Member
2	Sexual Harassment Committee	1. Dr.R K Vyas Chief Medical Officer(NFSG)	Chairman
		2. Smt Kishori Shukla, Evaluation Assistant	Member
		3. Smt Veena Ganorkar, Jr. Technician	Member
3	Public Grievance Officer Vigilance Officer	Dr.R K Vyas, CMO (NFSG)	
4	Welfare Officer	Dr.R.C.Sisodia, Sr Regional Director	
5	Inspecting Officer for Group 'D' Staff & for Drivers (Group 'C')	1-Dr.R K Vyas, CMO (NFSG)	
		2-Shri. Satyanarayan, UDC	
6	Purchase Committee	1. Dr.RC.Sisodia, Sr. Regional Director	
		2. Dr.R.K.Vyas,CMO(NFSG)	
		3. Sh. R K Srivastava, Statistical Assistant	
		4. Shri. R S Patil, Sr. Technician	
		5. Smt. Veena Ganorkar, Lab. Asstt-i	
		6. Shri. P N Giri, Lab Assistant	
7. Editorial board of members for preparation of Annual Reports of ROHFW,Bhopal	1-Dr R C Sisodia		Chairman
	2-Dr R K Vyas		Editor
	3-Shri R K Srivastava		Member
	4-Shri R S Patil		Member
	5-Shri Anjum Uddin		Member
	6-Smt Kishori Shukla		Member
	7-Shri B K Minj		Member
	8-Shri R K Singh		Member
	9-Shri Anil O R		Member
	10-Shri Sanjay Pal		Member
	11-Shri S A Khader		Member

A Directory of Officers and Employees of ROHFW, Bhopal

Sr. No.	Name & Designation	Residential Address	Telephone/Mob. Number
1.	Dr.R.C.Sisodia,Sr.Regional Director	F-4,Sahaj Niwas, Indraprastha Colony,Airport road, lalghati, Bhopal	0755-2553374,2571296,2666214,251014 Mob..No.9425010014
2.	Dr. R. K. Vyas, CMO(NFSG)	C\144,New Mrinal Residency, J.K.Road,Bhopal	0755-2688681, Mob..No.9425767038
3.	Shri D. S. Mukherjee UDC	Type-II/8, CPWD Colony, E-8 Bharat Nagar, Shahpura, Bhopal	Mob..No.9424283445
4.	Shri.P.K.Mirdha, Lab.asstt.-11 UDC	House No.303,Madhuban Home,Near INTERNATIONAL Public School,misrodh,Bhopal	Mob. No.9826055814
5.	Shri Rudra Kumar Singh Junior Technician	168, Narayan Nagar, Opp- Barkattulla University, Bhopal	Mob. No. 9826327758
6.	Shri Ashok Kumar Yadav, Lab. Technician	C/o Shri Gori Shankar Yadav, B-148, Prem Nagar Colony, Narial Kheda, Bhopal	Mob. No. 9993376595
7.	Shri Prem Narayan Giri Lab. Assistant	37-A, Kasturba Nagar, Bhopal	Mob. No 9425625177
8.	Shri Sunil Khare Lab. Assistant	AR-37, Rajharsh Colony, Nayapura Kolar Road, Bhopal.	Mob. No. 9425377479
9.	Shri O.R. Anil Kumar Lab. Assistant	102, Sagar Appartment, Sarvadharam Colony, Kolar Road Bhopal	0755-2494620 Mob. No. 9826081401
10.	Shri Anil Kumar K Lab. Assistant	10-A, Awadhपुरi, Khajuri Kalan Piplani P.O. Bhopal	Mob. No 9425030315
11.	Shri Dinesh Kumar Mishra, Lab. Assistant	G-7/26, North T.T. Nagar Bhopal	Mob. No 9425079596
12.	Shri Devendra Kumar Mishra, Lab. Assistant	11-A, Awadhपुरi, Khajuri Kalan, Piplani, Bhopal	Mob. No 9425013961
13.	Shri Kishor Wasnik Insect Collector	C-7, Nehru Nagar Bhopal	Mob. No 9993705623
14.	Shri Haridas Gajbhiye Junior Technician	MIG-68 Maa Parvati Nagar Kolar Road, Near Mahabali Nagar Bhopal	Mob. No. 9893337643
15.	Mrs. Nighat Afza Junior Technician	71 Prince Appartment, Prince Colony, Idgah Hills Bhopal	0755-2532636 Mob. No 9406540560
16.	Shri Rakesh Kumar Rai Sr. Technician	356-Rohit Nagar, Phase-I, E-8 Extension, Gulmohar, Bhopal	0755-2427632 Mob. No 9406542641

17.	Shri R. S. Patil Sr. Technician	C/o B.P.Patidar, Near P.O. (Misrod) Bhopal	Mob. No 94105625103
18.	Smt Kishori Shukla Evaluation Asstt..	"Saransh" 359/2C, Saket Nagar Bhopal	0755-2489289 Mob. No. 9425606578
19.	Smt. Veena Ganorkar Junior Technician	"Heyramb" A-13, Fine Avenue, Nayapura, Kolar Road, Bhopal	0755-2414896 Mob. No. 9425015168
20.	Shri Sanjay Pal Jr. Steno	CPWD Colony Type I/19, Bharat Nagar, Shah pura, Bhopal	Mob. No. 9893481137
21.	Shri R. K. Mathur Statistical Asstt.	B-2, Rishi Nagar, E-8 Extn. Bawadiya Kalan, Bhopal	Mob. No 9893530453
22.	Shri H.L. Ahirwar Statistical Asstt.	61, Lakshmi Parisar, Tilak Nagar Bawadiyakalan, Bhopal	Mob. No 0755-2462436
23.	Shri S.A. Khader Jr. Steno	C-50, Dilkusha Bagh, Raisen Road Bhopal	Mob. No 9893957373
24.	Shri Sohan Lal Batham Driver	H. No. 50-Budhwara, Bhoipura Keraghat, Bhopal	Mob. No. 9300839951
25.	Shri B.K. Minj Technical Asstt.	Type-III/8, CPWD Colony, E-8 Bharat Nagar, Shahpura, Bhopal	Mob. No. 9981589303
26.	Shri R. K. Srivastava Statistical Asstt.	A-9, Rishi Nagar, E-8, Extn., Arera Colony, Bhopal	0755-2462018 Mob. No.9425022624
27.	Shri Harishankar Gaur Chowkidar	LIG-5, Saraswati Nagar, Jawahar Chowk, Bhopal.	Mob. No. 9893846515
28.	Shri U.S. Dubey Chowkidar	H.No. 80, New Rishi Nagar, Bagmugaliya, Bhopal	Mob. No. 9425673481
29.	Shri R. K. Magre Driver	CPWD Colony, type II/18, CPWD, Shahpura, Bhopal	Mob. No 99811537619
30.	Shri Naseeb Khan Driver	H.No.81, Lala Lajpat Rai Colony, Bagdilkusha,Raisen Road Bhopal	Mob. No. 9826655985
31.	Shri Jaipal Singh Peon	H. No. 50 A Radha Kunj, Khajuri Kalan, Bhopal	Mob. No 9993780081
32.	Shri Satyanarayan UDC	Type II/32, CPWD Colony, Shahpura, Bhopal	Mob. No 9301877799
33.	Shri.Anjum Uddin Computer	A-23/8, BDA Colony, Koh-e-fiza Bhopal	0755-4044307 Mob. No 9893404331
34.	Shri Sunil Fulzele Lab.Asstt.	Dr. Ambedkarnagar, Dharampet, Nagpur, Maharashtra.	-
35.	Shri.M.J.Qureshi Sr.Technician	A-67, Housing Board Colony, Koh-e-Fiza, Bhopal.	Mob. No 9812329758

